

Criterion 2:
Teaching - Learning
And
Evaluation

2.6

Student

**Performance and
Learning Outcome**

2.6.1

Programme

And

Course Outcome

**Programme Outcome
And
Course Outcome
Link**



https://sonamukhicollege.ac.in/co_po_pso.php

SYLLABUS- MODULE



Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (Ist Semester)

Course Code: BCOMH 101C-1

Course Title: Financial Accounting-1

Credit: 6

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Basic Concepts	Accounting, Journal, Ledger, Trial balance, Different types of errors and rectification, Final Accounts	8	Lecture & Illustration
2	Final Accounts	Sole Proprietary and Partnership Firms, Manufacturing Account, Trading and Profit & Loss Accounting, Preparation of Balance Sheet	8	Lecture & Illustration
3	BRS	Importance of reconciliation, Process of reconciliation	6	Lecture & Illustration
4	Depreciation	Concept and causes, Method of charging depreciation, Computation and accounting treatment, Changes in depreciation methods.	5	Lecture & Illustration
5	Bill of exchange	Concept, Issue and acceptance of bills, dishonor, renewal, Accommodation bill	6	Lecture & Illustration
6	Accounting from Incomplete Records	Preparation of statement of P&L, Statement of affairs, Conversion from single entry to double entry system.	6	Lecture & Illustration
7	Non-trading Concerns	Preparation of final accounts, Income and Expenditure A/C, Receipts and Payments A/C.	8	Lecture & Illustration
8	Consignment	Explanations of some terms and some concepts, Difference between consignment and sale, Valuation of unsold stock, accounting steps, Illustration	8	Lecture & Illustration
9	Joint Venture	Meaning, Difference with consignment, Method of accounting, Treatment of normal and abnormal loss, Illustration.	8	Lecture & Illustration

Teacher's Name: Dr. Swapan Kumar Samanta & Prof. Jayanta Dutta.

Total Class-63

Text Books:

1. **Sudhansushekhar Bhattacharya**, Principal and Practice of Accountancy, IPP Co Pvt. Ltd.
2. **S.Kr. Paul**, Accountancy, New Central Book Agency (P) Ltd.
3. **Amitabha Basu**, Principals and Applications Accounting, Tee Dee Publication
4. **Asim Kumar Manna**, Financial Accounting, McGraw Hill Education
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Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Basic Concepts	Business Communication, Objective, Network, Channels, Feedback, Models, Effective Communication	8	Lecture, Question and Answer
2	Types of Communication	Corporate communication, Formal and Informal Communication, Oral and Verbal Communication, Group Discussion, Seminar, Listening.	6	Lecture, Question and Answer
3	Tools of Communication	Communication Technology, Modern forms, Video Conferencing, e-mail, Fax,	6	Lecture, Question and Answer
4	Practice in effective Communication	Drafting of Notice and Circular, Letter writing, Report writing, Newsletter.	8	Lecture & Illustration

5	Interviewing Skill	Mock Interview, Appearing in Interview, Conducting, Resumes, Writing Applications.	8	Lecture, Illustration & Practices

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Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (3rd Semester)

Course Code: BCOMH 305 SEC-1

Course Title: Business Communication

Credit: 2

Teacher's Name: Dr. Swapan Kumar Samanta.

Total Class-36

Text Books:

1. পান কর্মকার, সমকালীন উদ্যোগ উন্নয়ন ও ব্যবসায়িক যোগাযোগ, নিউ সেন্ট্রাল বুক এজেন্সি প্রাইভেট লিমিটেড
2. N. Gupta, K. Jain, Business Communication, Sahitya Bhawan publication
3. Kaul Asha, Effective Business Communication, Prentice Hall India

Sonamukhi College

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Introduction	Concept, Definition, Objectives, Network and Channels, Feedback, Models, Effective communication System	12	Lecture, Question and Answer
2	Types of Communication	Formal and Informal Communication, Oral and Verbal Communication, Group Discussion, Seminar, Listening.	12	Lecture, Question and Answer
3	Tools of Communication	Communication Technology, Modern Techniques of Communication, Video Conferencing, e-mail, Fax,	12	Lecture, Question and Answer
4	Practice in effective Communication	Drafting of Notice and Circular, Letter writing, Report writing, Newsletter.	12	Lecture, Illustration & Practices
5	Interviewing Skill	Mock Interview, Writing of Resumes and Applications.	12	Lecture, Illustration & Practices

Curriculum Plan for Academic year 2020-21

Department of Commerce (3rd Semester)

Course Code: BCOMP 302 C-2C

Course Title: Business Communication

Credit: 6

Teacher's Name: Dr. Swapan Kumar Samanta.

Total Class-60

Text Books:

1. পান কর্মকার, সমকালীন উদ্যোগ উন্নয়ন ও ব্যবসায়িক যোগাযোগ, নিউ সেন্ট্রাল বুক এজেন্সি প্রাইভেট লিমিটেড
2. N. Gupta, K. Jain, Business Communication, Sahitya Bhawan publication
3. Kaul Asha, Effective Business Communication, Prentice Hall India

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (5th Semester)

Course Code: BCOMH 501C

Course Title: Taxation-1

Credit: 6

Teacher's Name: Dr. Swapan Kumar Samanta.

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Basic Concepts & Definition	Assessee, Person, Previous year, Assessment year, Income, Earned and unearned income, Casual income, Capital receipt and revenue receipt, Heads of Income, Gross Total Income, Agricultural Income, Basis of charge, rates of taxes applicable to various assesses	10	Lecture & Illustration
2	Scope of Total Income and Residential Status	Residential status and its determination, Incidence of tax, Income received or deemed to be received in India.	10	Lecture & Illustration
3	Exempt Income	Income which do not form part of income under section 10, Special provision in respect of newly established undertakings in free trade zones under section 10A and special economic zone (SEZ) under section 10AA, Special provision in respect of newly established hundred per cent export-oriented undertaking under section 10B.	10	Lecture & Illustration
4	Salary	Computation of taxable Income from Salary	12	Lecture & Illustration
5	Business/Profession	Computation of taxable Income from Business/Profession (Individual assessee only)	10	Lecture & Illustration
6	House Property	Computation of taxable Income from Income from House Property	10	Lecture & Illustration

Total Class-62

Text Books:

1. Dr. Anupam Karmakar, Taxation, Books and Allied (Pvt) limited.
2. Bhadra & sat Pati, Bharater kar bebothar, Books and Allied (Pvt) limited.
3. Soumya Banerjee Palash Bandyopadhyay Chiranjib Das ,Taxation, Oxford University Press
4. Income Tax Act – 2021 | Virtual Book, Taxman.

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Curriculum Plan for Academic year 2020-21

Department of Commerce (6th Semester)

Course Code: BCOMH 601C

Course Title: Taxation-II

Credit: 6

Teacher's Name: Dr. Swapan Kumar Samanta.

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	. Income from Business/Profession	Computation of Taxable Income from Business/Profession	10	Lecture & Illustration
2	Capital gains	Computation of Taxable Income from Capital gains	8	Lecture & Illustration
3	Income from other sources	Computation of Taxable Income from other sources	6	Lecture & Illustration
4	Deductions	Deductions from Gross Total Income (Applicable to individual assessee)	10	Lecture & Illustration
5	Section 89	Relief under Section 89	4	Lecture & Illustration
6	Return of Income	Different types of returns, Due dates for submission of return, Return by whom to be signed.	8	Lecture & Illustration
7	Tax Planning	Concept of tax planning, tax avoidance and tax evasion- their differences, Objectives and benefits of tax planning, Tax planning aspects in respect of residential status, income from salary.	8	Lecture & Illustration
8	Use of PAN	Allotment of PAN, Importance of PAN, specified cases/transactions where quoting of PAN is compulsory.	6	Lecture & Illustration
9	Agricultural Income	Concept of agricultural income and its tax treatment.	4	Lecture & Illustration

Total Class-64

Text Books:

1. **Dr. Anupam Karmakar, Taxation, Books and Allied (Pvt) limited.**
2. **Bhadra & sat Pati, Bharater kar bebother, Books and Allied (Pvt) limited.**
3. **Soumya Banerjee Palash Bandyopadhyay Chiranjib Das ,Taxation, Oxford University Press**
4. **Income Tax Act – 2021 | Virtual Book, Taxman.**

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (5th Semester)

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Basic Concepts & Definition	Assessee, Person, Previous year, Assessment year, Income, Earned and unearned income, Casual income, Capital receipt and revenue receipt, Heads of Income, Gross Total Income, Agricultural Income, Basis of charge, rates of taxes applicable to various assesses	6	Lecture & Illustration
2	Residential Status	Residential status and its determination, Incidence of tax, Income received or deemed to be received in India.	5	Lecture & Illustration
3	Exempt Income	Income which do not form part of income under section 10, Special provision in respect of newly established undertakings in free trade zones under section 10A and special economic zone (SEZ) under section 10AA, Special provision in respect of newly established hundred per cent export-oriented undertaking under section 10B.	5	Lecture & Illustration
4	Salary	Computation of taxable Income from Salary	8	Lecture & Illustration
5	Business/Profession	Computation of taxable Income from Business/Profession (Individual assessee only)	6	Lecture & Illustration
6	House Property	Computation of taxable Income from Income from House Property	8	Lecture & Illustration
7	Capital gains	Computation of Taxable Income from Capital gains	6	Lecture & Illustration
8	Income from other sources	Computation of Taxable Income from other sources	4	Lecture & Illustration
9	Deductions	Deductions from Gross Total Income (Applicable to individual assessee)	5	Lecture & Illustration
10	Section 89	Relief under Section 89	2	Lecture & Illustration
11	Return of Income	Different types of returns, Due dates for submission of return, Return by whom to be signed.	5	Lecture & Illustration
12	Tax Planning	Concept of tax planning, tax avoidance and tax evasion- their differences, Objectives and benefits of tax planning, Tax planning aspects in respect of residential status, income from salary.	5	Lecture & Illustration
13	Use of PAN	Allotment of PAN, Importance of PAN, specified cases/transactions where quoting of PAN is compulsory. TDS&TCS	4	Lecture & Illustration

14	Agricultural Income	Concept of agricultural income and its tax treatment.	4	Lecture & Illustration
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Course Code: BC

OMP 501 DSE

Course Title: Taxation

Credit: 6

Teacher's Name: Dr. Swapan Kumar Samanta.

Total Class-73

Text Books:

1. Dr. Anupam Karmakar, Taxation, Books and Allied (Pvt) limited.
2. Bhadra & sat Pati, Bharater kar bebothar, Books and Allied (Pvt) limited.
3. Soumya Banerjee Palash Bandyopadhyay Chiranjib Das ,Taxation, Oxford University Press
4. Income Tax Act – 2021 | Virtual Book, Taxman.

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (1st Semester)

Course Code: BCOMH 103GE-1

Course Title: Management Theory

Credit: 06 (62 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Introduction	Management- definition, types of manager; managerial role; functions, Importance of management; management Science or Art or both; management as profession; universality of management; social responsibility of a manager; managerial ethics.	6	Lecture and Demonstration
2.	Planning	Concept, nature, importance, steps, limitations, planning premises; Management by Objective (MBO): meaning, features, objectives; steps in MBO process, benefits and weaknesses.	8	Lecture and Demonstration
3.	Organizing	Concept, nature, importance, process; organization structure, line and staff authority; new forms of organization; virtual, organization as network; concept of plural executive; span of management; factors determining an effective span; concept of authority; responsibility and accountability; delegation of authority – concepts and principles; centralization & decentralization of authority.	10	Lecture and Demonstration
4.	Staffing	Concept, feature, importance; functions of staffing, manpower planning, job analysis, job description and job specification;	10	Lecture and Demonstration

		sources of recruitment; selection and placement procedure; training and development of managerial and non-managerial personnel; concept of knowledge workers.		
5.	Leadership	Concept, features and importance of leadership, attributes of a leader; Leadership functions, leadership styles: autocratic, democratic and free-rein leadership; trait theory of leaders.	8	Lecture and Demonstration
6.	Motivation	Definition, features, importance; motivation & morale; morale indicators; Relationship with productivity; Theories of motivation - Maslow's Theory of need hierarchy, McGregor's Theory X and Theory Y, Herzberg's Two Factors Theory, McClelland's Need Theory.	10	Lecture and Demonstration
7.	Controlling	Definition, nature and importance of managerial control; requirements for Effective control system; important control techniques: budgetary control, relationship between planning and control, types of control, steps in control process, resistance to control; performance budgeting, zero based budgeting, management audit.	10	Lecture and Demonstration

Total Class-62

BOOKS FOR REFERENCE:

- 1.** R.S. Gupta & B.D. Sharma: Business Organisation & Management.
- 2.** R.K. Sharma & Shasi Gupta: Business Management.
- 3.** C.N. Sontakki: Principles of Management.
- 4.** Naresh Roychowdhury: Principles of Management.
- 5.** Carroll, A. B. and Buchholtz, A. K., Business and Society- Ethics.
- 6.** Sustainability and Stakeholder Management, CENGAGE Learning, USA
- 7.** Mahikutti, S., Being Ethical- Ethics is the Foundation of Business, IIM Ahmedabad
- 8.** Banerjee, R. P., Ethics in Business and Management, Himalaya Publishing House, Mumbai
- 9.** Koontz & Weihrich, Essentials of Management, Tata McGraw Hill, New Delhi
- 10.** Prasad, LM., Principles and Practice of Management, Sultan Chand and Sons. New Delhi
- 11.** Kumar, A. & Sharma, R., Principles of Business Management, Atlantic Publishers, New Delhi
- 12.** Tripathy, P. C. and Reddy, P. N., Principles of Management, Tata McGraw Hill, New Delhi
- 13.** Jwalkar, Ghanekar & Bhivpathaki, Principles & Practice of Management Everest Publishing House

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (1st Semester)

Course Code: BCOMP 101C-1A

Course Title: Management Theory

Credit: 06 (60 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture	Methodology/
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			Hours / No. of Lecture	Instructional techniques
1.	Introduction	Management- definition, types of manager; managerial role functions, Importance of management; management Science or Art or both; management as profession; managing people and organizations for competitive advantage; universality of management; social responsibility of a manager; managerial ethics, Concept of stress management.	8	Lecture and Demonstration
2.	Planning	Concept, nature, importance, steps, limitations, planning premises; Management by Objective (MBO): meaning, features, objectives.	7	Lecture and Demonstration
3.	Organizing	Concept, nature, importance, process; organization structure, line and staff authority; new forms of organization; virtual, organization as network; concept of plural executive; span of management; factors determining an effective span; concept of authority; responsibility and accountability; delegation of authority – concepts and principles; centralization & decentralization of authority.	10	Lecture and Demonstration
4.	Staffing	Concept, feature, importance; functions of staffing, manpower planning, job analysis, job description and job specification; sources of recruitment; selection and placement procedure; training and development of managerial and non managerial personnel.	10	Lecture and Demonstration
5.	Leadership	Concept, features and importance of leadership, attributes of a leader; Leadership functions, leadership styles: autocratic, democratic and free-rein leadership.	9	Lecture and Demonstration
6.	Motivation	Definition, features, importance; motivation & morale; morale indicators; relationship with productivity.	6	Lecture and Demonstration
7.	Controlling	Definition, nature and importance of managerial control; requirements for effective control system; important control techniques: budgetary control, relationship between planning and control, types of control, steps in control process, resistance to control.	10	Lecture and Demonstration

Total Class-60

BOOKS FOR REFERENCE:

1. R.S. Gupta & B.D. Sharma: Business Organisation & Management.
2. R.K. Sharma & Shashi Gupta: Business Management.
3. C.N. Sontakki: Principles of Management.
4. Naresh Roychowdhury: Principles of Management.

5. Carroll, A. B. and Buchholtz, A. K., Business and Society- Ethics.
6. Sustainability and Stakeholder Management, CENGAGE Learning, USA
7. Mahikutti, S., Being Ethical- Ethics is the Foundation of Business, IIM Ahmedabad
8. Banerjee, R. P., Ethics in Business and Management, Himalaya Publishing House, Mumbai
9. Koontz & Weihrich, Essentials of Management, Tata McGraw Hill, New Delhi
10. Prasad, LM., Principles and Practice of Management, Sultan Chand and Sons. New Delhi
11. Kumar, A. & Sharma, R., Principles of Business Management, Atlantic Publishers, New Delhi
12. Tripathy, P. C. and Reddy, P. N., Principles of Management, Tata McGraw Hill, New Delhi
13. Jwalkar, Ghanekar & Bhivpathaki, Principles & Practice of Management Everest Publishing House

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (2nd Semester)

Course Code: BCOMP 202C-2B

Course Title: Business Environment

Credit: 06 (62 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Business Environment	Concept and Importance , Nature & Scope, Types of environment: Natural, Economic, Social, Cultural, Technical, Demographical, Political, Global, Cross-Cultural etc.	8	Lecture and Demonstration
2.	Natural Environment	Natural factors effecting the Business: Topography, Climate, Minerals and Water resources- Natural Resources and Sustainability, Renewable and Non-renewable resources- Limitations of Non- renewable Resources – Needs for Renewable Resources – Oil crisis and its impacts on Business – Strategy for conservation of Natural Resources – Industries and pollution – Global Warming.	12	Lecture and Demonstration
3.	Economic & Financial Environment	Economic System and its impact on Business- Macroeconomic parameters like GDP, Unemployment, Poverty, Regional imbalances, Social injustice, Industrial Sickness, Inflation, Parallel Economy, Urbanisation, Planned investment, Infrastructure – Supportive role of Govt. of India – Financial System & RBI, Commercial Banks, Financial Institutions, Stock Exchange.	12	Lecture and Demonstration
4.	Legal Environment	MRTP Act., Foreign Exchange Management Act., Security Exchange Board of India Act., Consumer Protection Act., Patent Act., Goods & Service Tax ACT.,	08	Lecture and Demonstration

5.	Technological Environment	Defining of Technology – Technology and Growth of Business – Technology and Competitive advantage – Govt. role of creating environment to promote Technology.	08	Lecture and Demonstration
6.	Social and Cultural Environment	Concept and importance of Socio-Cultural Environment of Business – Social and Educational Set-up, Cultural tradition, Social attitude, Castes and Communities, Linguistics and Religious Groups – Foreign Culture – Social responsibility of Business.	08	Lecture and Demonstration
7.	Political Environment	Government and Business relationship in India. Political System and its influence on Business.	06	Lecture and Demonstration

Total Class-62

BOOKS FOR REFERENCE:

1. A.C.Fernando, *Business Environment*, Pearson
2. Paul Whetherly and Dorron Otter, *The Business Environment*, Oxford University Press
3. Prakash. V, *Business Environment*, Anmol Publication
4. Ravindra Saini Shaikh, *Business Environment*, Global Academic Publisher and Distributor
5. Agarwal ,R., & Parag Diwan , *Business Environment* , Excel Books.
6. Richard T Degorge, *Business Ethics*, Pearson Education
7. Manual G Velasquez, *Business Ethics: Concepts and Cases*, PHI Learning
8. A.C.Fernando, *Business Ethics: An Indian Perspective*, Pearson
9. Mukti Mishra and Ronald D Francis, *Business Ethics*, Tata McGraw Hill Education
10. Raj,Rituparna, *A Study in Business Ethics*, Himalaya publishing house.
11. Badi &Badi, *Business Ethics*, Vrinda Publications
12. Mruthyunjaya, H.C., *Business Ethics and Value Systems*, PHI.
13. Manna, S. and Chakrabarti, S., *Values and Ethics in Business and Profession*, PHI.
14. Dr. V.C. Sinha: Business Environment
15. Dr. Amit Kumar: Business Environment; Sahitya Bhawan Publications: AGRA
16. Chidambaram: Business Environment; Vikas Publishing
17. Upadhyay, S: Business Environment; Asia Books
18. Chopra, BK: Business Environment in India; Everest Publishing
19. Suresh Bedi: Business Environment; Excel Books
20. Economic Environment of Business by M. Ashikary

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (3rd Semester)

Course Code: BCOMH 303C-7

Course Title: Corporate Accounting-I

Credit: 06 (62 Hours)

Teacher's Name: Rajesh Kumar Dikshit.

Module No.	Title of the Module	Topic in the Module	No. of Lecture	Methodology/
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			Hours / No. of Lecture	Instructional techniques
1.	Company Accounts	Share: Accounting for issue of shares at premium, issue at discount, issue of shares For consideration other than cash, Procedure of issue and allotment of shares-pro-rata allotment, Forfeiture and reissue of shares, Issue and redemption of preference shares, Bonus issue.	14	Lecture, Demonstration & Problem-Solution.
	Company Accounts	Debenture: Accounting for issue of debentures, Cost of issue of debentures and its treatment, Redemption of debentures.	10	Lecture, Demonstration & Problem-Solution.
2.	Final Account	Final Accounts of Companies as per Schedule VI (Revised), Underwriting of Shares and Debentures; Profits prior to incorporation, Employees stock option scheme, Share buyback .	10	Lecture, Demonstration & Problem-Solution.
3.	Reconstruction of Companies	a) Internal Reconstruction: Capital reduction.	8	Lecture, Demonstration & Problem-Solution.
	Reconstruction of Companies	b) External Reconstruction: Concept of acquisition of business, Amalgamation and merger of companies,	10	Lecture, Demonstration & Problem-Solution.
4.	Investment Account	Investment Account	10	Lecture, Demonstration & Problem-Solution.

Total Class-62

BOOKS FOR REFERENCE:

1. M Hanif & A Mukherjee: Corporate Accounting
2. V. Rajasekaran & R. Lalitha: Corporate Accounting
3. Bhushan Kumar Goyal: Corporate Accounting
4. CA(Dr) K. M. Bansal: Corporate Accounting
5. CA Raj K Agarwal: Corporate Accounting
6. S. M. Shukla & Dr. K. L. Gupta: Corporate Financial Accounting
7. D. K. Goel & Shelly Goel: Corporate Accounting
8. M.C. Shukla, T.S. Grewal, and S.C. Gupta. Advanced Accounts. Vol.-II. S.Chand& Co., New Delhi.
9. S.N. Maheshwari, and S. K. Maheshwari. Corporate Accounting., Vikas Publishing House, New Delhi.
10. Jain, S.P. and K.L. Narang. Corporate Accounting, Kalyani Publishers, New Delhi
11. P. C. Tulsian and Bharat Tulsian, Corporate Accounting, S.Chand
12. Amitabha Mukherjee, Mohammed Hanif, Corporate Accounting, McGraw Hill Education
13. Basu, Amitabha, Vol.II., Principles & Applications of Accounting. , Tee Dee Publications(P) Ltd.
14. Compendium of Statements and Standards of Accounting. The Institute of Chartered Accountants of India, New Delhi.

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (3rd Semester)

Course Code: BCOMH 304GE-3

Course Title: Business Regulatory Framework

Credit: 06 (64 Hours)

Teacher's Name: Asim Samajapati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Law of Contract: Indian Contract Act, 1872	i. Introduction-importance of Contract Act in Indian Business. ii. Formation of a valid contract-proposal, (including intention to create legal relationship), acceptance, consideration, capacity of the parties to contract, free consent, legality of object, agreement declared void, enforceability of agreement. iii. Classification of contract- absolute contract, contingent contract, quasi contract (of certain relations resembling those created by contract.) iv. Performance of contract, Performance of reciprocal promises. v. Discharge of contract – by performance, by novation, recession, alteration, etc. by impossibility, by breach of contract. vi. Remedies for breach of contract. vii. Special contract agency	18	Lecture and Demonstration
2.	Sale of Goods Act, 1930	i. Formation of contract of sale of goods. ii. Goods and their classification. iii. Condition and warranty iv. Transfer of property in goods v. Performance of contract vi. Breach of contract – rights of unpaid seller.	12	Lecture and Demonstration
3.	Negotiable Instruments Act, 1881	i. Characteristics of negotiable instruments. ii. Features – Promissory note, Bill of Exchange, cheque iii. Holder and holder in due course. iv. Crossing of cheque – types of crossing and its effect. v. Dishonour of negotiable instruments	11	Lecture and Demonstration
4.	Consumer Protection Act, 1986	i. Importance of Consumer Protection Act. ii. Definitions – Complainant, Complaint, Consumer, Consumer dispute, Person. iii. Consumer Protection Councils – Composition, objects. iv. Consumer Disputes Redressal Agencies – composition, powers, functions (5LH)	12	Lecture and Demonstration
5.	Foreign Exchange	i. Introduction – objectives of FEMA ii. Definitions- Capital account transaction,	11	Lecture and Demonstration

	Management Act, 1999	currency, current account transaction, foreign exchange, person, person resident in India iii. Regulation and Management of Foreign Exchange		
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Total Class-60

BOOKS FOR REFERENCE:

1. M. C. Shukla – *Mercantile Law*
2. Sen & Mitra – *Commercial & Industrial Law*
3. Dr. Avtar Singh – *Consumer Protection Act*.
4. Dr. Avtar Singh – *Company Law*.
5. Dr. Avtar Singh – *Mercantile Law*
6. N. D. Kapoor – *Elements of Business and Economic laws*.
7. Taxman's *Guide to Foreign Exchange Management Act*.
8. M. P. Gupta and S. B. Saxena – *Mercantile law*.
9. N. D. Kapoor, *Elements of Company Law*.
10. Taxman's *Competition - Law and Practice*.
11. Dr. O.P. Gupta: *Business Regulatory Framework*
12. Dr. G.K. Varshney: *Business Regulatory Framework*; Sahitya Bhawan Publications
13. Ashok Sharma: *Business Regulatory Framework*
14. Bhadra & Satpati: *Business Laws*; Dishari Prakashani
15. Bhadra & Satpati and Mitra: *Karbari Ainer Ruparekha*
16. 6. Bishnupada Mukhopadhyay: *Banijjik O Silpo Aine*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (3rd Semester)

Course Code: BCOMP 301C-1C

Course Title: Business Regulatory Framework

Credit: 06 (57 Hours)

Teacher's Name: Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Law of Contract: Indian Contract Act, 1872	i. Introduction-importance of Contract Act in Indian Business. ii. Formation of a valid contract-proposal, (including intention to create legal relationship), acceptance, consideration, capacity of the parties to contract, free consent, legality of object, agreement declared void, enforceability of agreement. iii. Classification of contract- absolute contract, contingent contract, quasi contract (of certain relations resembling those created by contract.) iv. Performance of contract, Performance of reciprocal promises.	18	Lecture and Demonstration

		v. Discharge of contract – by performance, by novation, recession, alteration, etc. by impossibility, by breach of contract. vi. Remedies for breach of contract. vii. Special contract agency		
2.	Sale of Goods Act, 1930	i. Formation of contract of sale of goods. ii. Goods and their classification. iii. Condition and warranty iv. Transfer of property in goods v. Performance of contract vi. Breach of contract – rights of unpaid seller.	13	Lecture and Demonstration
3.	Negotiable Instruments Act, 1881	i. Characteristics of negotiable instruments. ii. Features – Promissory note, Bill of Exchange, cheque iii. Holder and holder in due course. iv. Crossing of cheque – types of crossing and its effect. v. Dishonour of negotiable instruments	13	Lecture and Demonstration
4.	Consumer Protection Act, 1986	i. Importance of Consumer Protection Act. ii. Definitions – Complainant, Complaint, Consumer, and Consumer dispute, Person. iii. Consumer Protection Councils – Composition, objects. iv. Consumer Disputes Redressal Agencies – composition, powers, functions	13	Lecture and Demonstration

Total Class-57

BOOKS FOR REFERENCE:

1. Dr. O.P. Gupta: Business Regulatory Framework
2. Dr. G.K. Varshney: Business Regulatory Framework; Sahitya Bhawan Publications
3. Ashok Sharma: Business Regulatory Framework
4. Bhadra & Satpati: Business Laws; Dishari Prakashani
5. Bhadra & Satpati and Mitra: Karbari Ainer Ruparekha
6. Bishnupada Mukhopadhyay: Banijjik O Silpo Aine

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (4th Semester)

Course Code: BCOMH 403C-10

Course Title: Corporate Accounting-II

Credit: 06 (66 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Valuation of Goodwill and Shares.	Valuation of Goodwill	10	Lecture, Demonstration & Problem-

Module No.	Title of the Module	Topic in the Module	No. of	Methodology/
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				Solution.
1.	Valuation of Goodwill and Shares.	Valuation of Shares.	10	Lecture, Demonstration & Problem-Solution.
2.	Holding Company and Subsidiary Company (excluding chain holding)	Preparation of Consolidated Balance Sheet of Holding Company and Subsidiary Company (excluding chain holding)	16	Lecture, Demonstration & Problem-Solution.
3.	Liquidation of Companies	Concept and types of liquidation, Liquidator's Final Statement of Account.	10	Lecture, Demonstration & Problem-Solution.
4.	Insurance Claims	Loss of Stock, Loss of Profit Policy.	10	Lecture, Demonstration & Problem-Solution.
5.	Double accounts system.	Double accounts system.	10	Lecture, Demonstration & Problem-Solution.

Total Class-66

BOOKS FOR REFERENCE:

1. M.C. Shukla, T.S. Grewal, and S.C. Gupta. Advanced Accounts. Vol.-II. S.Chand & Co.,
2. S.N. Maheshwari, and S. K. Maheshwari. Corporate Accounting. Vikas
3. Jain, S.P. and K.L. Narang. Corporate Accounting, Kalyani Publishers, New Delhi
4. P. C. Tulsian and Bharat Tulsian, Corporate Accounting, S.Chand
5. Amitabha Mukherjee, Mohammed Hanif, Corporate Accounting, McGraw Hill Education
6. Basu, Amitabha, Vol.II., Principles & Applications of Accounting, Tee Dee Publications (P)
7. Compendium of Statements and Standards of Accounting. The Institute of Chartered Accountants of India, New Delhi.
8. Rajsekaran, Corporate Accounting, Pearson
9. Corporate Accounting – 4th edition – Bhushan Goyal
10. M Hanif & A Mukherjee: Corporate Accounting
11. V. Rajasekaran & R. Lalitha: Corporate Accounting
12. Bhushan Kumar Goyal: Corporate Accounting
13. CA (Dr) K. M. Bansal: Corporate Accounting
14. CA Raj K Agarwal: Corporate Accounting
15. D. K. Goel & Shelly Goel: Corporate Accounting

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (4th Semester)

Course Code: BCOMH 405 SEC-2

Course Title: Entrepreneurship Development

Credit: 06 (64 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Jayanta Datta

			Lecture Hours / No. of Lecture	Instructional techniques
1.	Concept of Entrepreneurship and the Entrepreneur	Nature of Entrepreneurship; Characteristics of Entrepreneurs, Functions; Entrepreneurial Qualities; Role of creativity and Innovation in Entrepreneurship; Personal Ethics of the Entrepreneur; Social entrepreneur; Role of entrepreneurship in economic development.	12	Lecture & Demonstration.
2.	Different Forms of Entrepreneurship	Small and Large Entrepreneurship, Sole Proprietorship, Family business, Family business in India, Corporate and Cooperative Entrepreneurship, Entrepreneurship in Service Industries.	10	Lecture & Demonstration.
3.	Laws Relating to Intellectual Properties and the Entrepreneur	Basic idea about Intellectual Property Rights; Legal Protection of Patent, Trademark and Copyright, Geographical indications, Protection of new plant variety.	10	Lecture & Demonstration.
4.	Financing of New and Existing Ventures	Equity Financing, Debt Financing, Venture Capital, Lease financing and hire purchase, Institutional Financing and Government Support.	10	Lecture & Demonstration.
5.	Project Planning and Feasibility Studies	Concept of project appraisal, Methods of project appraisal: economic analysis, financial analysis, market analysis, technical feasibility, Preparation of project report and conducting feasibility studies, Environmental clearance process.	12	Lecture & Demonstration.
6.	Institutional Support to Entrepreneurs	Need for institutional support, Study of some institutions providing support to small entrepreneurs: National Small Industries Corporation(NSIC), Small Industries Development Organization (SIDO), Small – Scale Industries Board (SSIB), Small Industries Service Institutes (SISI), District Industries Centre (DIC), Industrial Estates.	10	Lecture & Demonstration.

Total Class-64

BOOKS FOR REFERENCE:

1. Poornima M Charantimath: Entrepreneurship Development and Small Business Enterprises
2. Prof. (Dr.) Nitin zaware, Dr. Shilpa R Kankonkar & Dr. Yogesh S. Daudkhane: Entrepreneurship Development
3. CA (Dr.) Abha Mathur: Entrepreneurship Development
4. Dr. Richa Sharma, Sapna Mathur & Nitin Tripathi: Entrepreneurship Development
5. A.K. Lal: Entrepreneurship Development and Management
6. Dr. R.K. Singal: Entrepreneurship Development and Management
7. Abhik Kumar Mukherjee & Sounak Roy: Entrepreneurship Development & Business Ethics
8. Monica Loss & F.L. Bascunan: Entrepreneurship Development

9. Abhishek Nirjar: Entrepreneurship Development
10. T. N. Echhabra: Entrepreneurship Development
11. Dr. D. Kesavan & Mr. N. Vivek: Entrepreneurship Development
12. Dr. Saroj Kumar & Ujjal Das: Entrepreneurship Development

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (4th Semester)

Course Code: BCOMP 404 SEC-2

Course Title: Entrepreneurship Development

Credit: 02 (40 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Jayanta Datta

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Concept of Entrepreneurship and the Entrepreneur	Nature of Entrepreneurship; Characteristics of Entrepreneurs, Functions; Entrepreneurial Qualities; Role of creativity and Innovation in Entrepreneurship; Personal Ethics of the Entrepreneur; Social entrepreneur; Role of entrepreneurship in economic development.	09	Lecture & Demonstration.
2.	Different Forms of Entrepreneurship	Small and Large Entrepreneurship, Sole Proprietorship, Family business, Family business in India, Corporate and Cooperative Entrepreneurship, Entrepreneurship in Service Industries.	06	Lecture & Demonstration..
3.	Laws Relating to Intellectual Properties and the Entrepreneur	Basic idea about Intellectual Property Rights; Legal Protection of Patent, Trademark and Copyright, Geographical indications, Protection of new plant variety.	06	Lecture & Demonstration.
4.	Financing of New and Existing Ventures	Equity Financing, Debt Financing, Venture Capital, Lease financing and hire purchase, Institutional Financing and Government Support.	06	Lecture & Demonstration.
5.	Project Planning and Feasibility Studies	Concept of project appraisal, Methods of project appraisal: economic analysis, financial analysis, market analysis, technical feasibility, Preparation of	07	Lecture & Demonstration.

		project report and conducting feasibility studies, Environmental clearance process.		
6.	Institutional Support to Entrepreneurs	Need for institutional support, Study of some institutions providing support to small entrepreneurs: National Small Industries Corporation(NSIC), Small Industries Development Organization (SIDO), Small – Scale Industries Board (SSIB), Small Industries Service Institutes (SISI), District Industries Centre (DIC), Industrial Estates.	06	Lecture & Demonstration.

Total Class-40

BOOKS FOR REFERENCE:

1. Poornima M Charantimath: Entrepreneurship Development and Small Business Enterprises
2. Prof. (Dr.) Nitin zaware, Dr. Shilpa R Kankonkar & Dr. Yogesh S. Daudkhane: Entrepreneurship Development
3. CA (Dr.) Abha Mathur: Entrepreneurship Development
4. Dr. Richa Sharma, Sapna Mathur & Nitin Tripathi: Entrepreneurship Development
5. A.K. Lal: Entrepreneurship Development and Management
6. Dr. R.K. Singal: Entrepreneurship Development and Management
7. Abhik Kumar Mukherjee & Sounak Roy: Entrepreneurship Development & Business Ethics
8. Monica Loss & F.L. Bascunan: Entrepreneurship Development
9. Abhishek Nirjar: Entrepreneurship Development
10. T. N. Echhabra: Entrepreneurship Development
11. Dr. D. Kesavan & Mr. N. Vivek: Entrepreneurship Development
12. Dr. Saroj Kumar & Ujjal Das: Entrepreneurship Development

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (5th Semester)

Course Code: BCOMH 502C-12

Course Title: Computer Applications in Business-I

Credit: 06 (62 Hours)

Teacher's Name: Rajesh Kumar Dikshit, Asim Samajpati & Jayanta Datta

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Word Processing	Introduction to word Processing, Word processing concepts, Use of Templates, Working with word document: Editing text, Find and replace text, Formatting, spell check, Autocorrect, Auto text; Bullets and numbering, Tabs, Paragraph Formatting, Indent, Page Formatting, Header and footer, Tables: Inserting, filling and formatting a table; Inserting Pictures and Video; Mail Merge: including linking with Database; Printing Creating	18	Lecture, Demonstration, Problem-Solution & Practical.

		Business Documents using the above facilities documents		
2.	Preparing Presentations	Basics of presentations: Slides, Fonts, Drawing, Editing; Inserting: Tables, Images, texts, Symbols, Media; Design; Transition; Animation; and Slideshow. Creating Business Presentations using above facilities	15	Lecture, Demonstration, Problem-Solution & Practical.
3.	Spreadsheet and its Business Applications	Spreadsheet concepts , Managing worksheets; Formatting, Entering data, Editing, and Printing a worksheet; Handling operators in formula, Project involving multiple spreadsheets, Organizing Charts and graphs	15	Lecture, Demonstration, Problem-Solution & Practical.
4.	Spreadsheet and its Business Applicatio	Generally used Spreadsheet functions: Mathematical, Statistical, Financial, Logical, Date and Time, Lookup and reference, Database, and Text function	15	Lecture, Demonstration, Problem-Solution & Practical.

Total Class-62

BOOKS FOR REFERENCE:

1. P.T. Joseph, E-commerce; An Indian Perspective, PHI Learning
2. Bhaskar, B., E-Commerce, McGraw Hill.
3. Dhar, P., Fundamental of IT and its applications in business, APH
4. Aurora, Computer Fundamentals, BPB Publications.
5. Goel, Computer Fundamentals, Pearson
6. ITL-ESL, Introduction to Computer Science, Pearson
7. Aksoy, Information Technology in Theory, Cengage

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (5th Semester)

Course Code: BCOMH 503DSE-I

Course Title: Fundamentals of Auditing

Credit: 06 (66 Hours)

Teacher's Name: Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Meaning and Scope of Auditing	Concept of auditing, Relationship of auditing with accounting, Objectives of auditing, Advantages of auditing, Role of auditing in protecting the interests of owners/investors, Limitations of auditing.	08	Lecture & Demonstration.
2.	Classification of Audit	Statutory and Non-statutory audit, Continuous audit, Final audit, Periodical	06	Lecture &

		audit, Internal audit, Interim audit.		Demonstration.
3.	Commencement of Audit and Audit Procedure	Steps to be undertaken before actual commencement of audit of sole proprietorship, partnership and company, checking of important documents, routine checking and test checking, audit note book, audit working papers.	06	Lecture & Demonstration.
4.	Internal Check and Internal Control	Concepts of internal check, internal control and internal audit, Role of internal checking and internal control in conducting audit, Internal checking system adopted by concerns in regard to sales, purchases, stores and wage payments.	08	Lecture & Demonstration.
5.	Vouching	Concept and objective of vouching, Vouching of receipts, payment, purchase of assets, outstanding assets and liabilities, importance of vouching in auditing.	06	Lecture & Demonstration.
6.	Verification and Valuation of Assets and Liabilities	Importance of verification of assets and liabilities in auditing, Verification procedure of assets and liabilities, Verification of contingent assets and contingent liabilities.	07	Lecture & Demonstration.
7.	Company Auditor	Qualification and disqualification of company auditor, Appointment, removal, remuneration of company auditor, Rights and duties of a company auditor.	06	Lecture & Demonstration.
8.	Divisible Profit and Dividend	Concept of divisible profit, Declaration and payment of dividend, Audit of dividend payment.	05	Lecture & Demonstration.
9.	Auditor's Report	Concept of audit report, Contents of audit report, Auditor's certificate, Distinction between auditor's report and auditor's certificate.	06	Lecture & Demonstration.
10.	Audit Programme of Specific Enterprises	Club, Hospital, Cinema, Library, Educational institution. , Hotel and restaurant, Transport Company.	06	Lecture & Demonstration.

Total Class-66

BOOKS FOR REFERENCE:

1. Ravinder Kumar and Virender Sharma, *Auditing Principles and Practice*, PHI Learning
2. ArunaJha, *Auditing*. Taxmann Publication.
3. A.K.Singh, and Gupta Lovleen, *Auditing Theory and Practice*. Galgotia Publishing
4. B.K.Maity-*Contemporary Auditing-Theory and Its Application*, Oriental Book Company
5. Gangopadhyay&Sengupta-*Auditing*, Dey Books Concern
6. J.L.Kundu, *Auditing*,ABS Publishing House
7. D.Banerjee, *Auditing*-Book Syndicate Pvt. Ltd.
8. B.N. Tandon, S. Sudharshan and S. Sundharabahu- *A Hand Book of Practical Auditing*-S.Chand
9. R.N.Sengupta-*Practical Guide to Auditing*-New Central Book Agency Pvt. Ltd.
10. Basu, *Auditing and Assurance* ,Pearson
11. Dr. B.K. Mehta: Auditing
12. Dr. T.R. Sharma & Dr. I.M. Sahai: Auditing; Sahitya Bhawan Publications; Agra
13. S.K. Basu: Fundamentals of Auditing

14. Dr. J. L. Kundu: Nirikhhasashtra
 15. Gangopadhyay and Mukhopadhyay: Nirikhhasashtra

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (5th Semester)

Course Code: BCOMH 504DSE-2

Course Title: Marketing Management

Credit: 06 (64 Hours)

Teacher's Name: Rajesh Kumar Dikshit

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Introduction	Nature, scope and importance of marketing; Evolution of marketing; Selling vs Marketing; Marketing mix, Marketing environment: concept, importance, and components (Economic, Demographic, Technological, Natural, Socio-Cultural and Legal).	10	Lecture & Demonstration.
2.a.	Consumer Behaviour	Nature and Importance, Consumer buying decision process; Factors influencing consumer buying behaviour.	06	Lecture & Demonstration.
2.b.	Market segmentation	concept, importance and bases; Target market selection; Positioning concept, importance and bases; Product differentiation vs. market segmentation.	08	Lecture & Demonstration.
3.	Product	Concept and importance, Product classifications; Concept of product mix; Branding, packaging and labelling; Product-Support Services; Product life-cycle; New Product Development Process; Consumer adoption process.	08	Lecture & Demonstration.
4.a.	Pricing	Significance. Factors affecting price of a product. Pricing policies and strategies.	06	Lecture & Demonstration.
4.b.	Distribution Channels and Physical Distribution	Channels of distribution - meaning and importance; Types of distribution channels; Functions of middle man; Factors affecting choice of distribution channel; Wholesaling and retailing; Types of Retailers; e-tailing, Physical Distribution.	10	Lecture & Demonstration.
5.a.	Promotion	Nature and importance of promotion;	10	Lecture &

		Communication process; Types of promotion: advertising, personal selling, public relations & sales promotion, and Their distinctive characteristics; Promotion mix and factors affecting promotion mix decisions;		Demonstration.
5.b.	Recent developments in marketing	Social Marketing, online marketing, direct marketing, services marketing, green marketing, Rural marketing; Consumerism	06	Lecture & Demonstration.

Total Class-64

BOOKS FOR REFERENCE:

1. Kotler, Philip, Gary Armstrong, Prafulla Agnihotri and EhsanulHaque. *Principles of Marketing*. 13th edition. Pearson Education.
2. Michael, J. Etzel, Bruce J. Walker, William J Stanton and Ajay Pandit. *Marketing: Concepts and Cases*. (Special Indian Edition)., McGraw Hill Education
3. William D. Perreault, and McCarthy, E. Jerome., *Basic Marketing*. Pearson Education.
4. Zikmund William G. and Michael D'Amico. *Marketing; Creating and Keeping Customers in an E-Commerce World*. Cengage Learning.
5. The Consumer Protection Act 1986.
6. Iacobucci and Kapoor, *Marketing Management: A South Asian Perspective*. Cengage Learning.
7. Dhruv Grewal, Michael Levy, *Marketing*, McGraw Hill Education.
8. Chhabra, T.N., and S. K. Grover. *Marketing Management*. Fourth Edition. Dhanpat Rai & Company.
9. Neeru Kapoor, *Principles of Marketing*, PHI Learning
10. RajendraMaheshwari, *Principles of Marketing*, International Book House
11. Philip Kotler & Kevin Lane Keller: *Marketing Management*
12. Greg W. Marshall and Mark W. Johnston: *Marketing Management*
13. E. Jerome Mc Carthy: *Basic Marketing: A Managerial Approach*
14. Dr. Amit Kumar: *Marketing Management*
15. Nair Rajan & Gupta C.B. : *Marketing Management Text & Cases*
16. C. B. Gupta: *Principle of Marketing*
17. Dr. Sajad Ahmad Mir & Maliha Batool: *Marketing Management*
18. V. S. Ramaswamy: *Marketing Management: A Strategic Decision Making Approach*
19. V. S. Ramaswamy & S Namakumari: *Marketing Management*
20. John w. Mullins and Orville C. Walker Jr: *Marketing Management*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (5th Semester)

Course Code: BCOMP 503GE-1
(62 Hours)

Course Title: Management Accounting Credit: 06

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Introduction	Management Accounting: Definition, Objectives, Scope, Functions, Advantages,	10	Lecture, Demonstration

		Limitations, Techniques and need – Comparison with Financial Accounting and Cost Accounting – Role of Management Accountant.		& Problem-Solution.
2.	Financial Statement Analysis	Meaning, Steps, Objectives, Advantages, Limitations and Methods.	08	Lecture, Demonstration & Problem-Solution.
3.	Accounting Ratio Analysis	Meaning, Objectives, Advantages and Limitations – Classification of accounting ratios from different viewpoints – Important accounting ratios used in analysing liquidity, solvency, profitability, managerial efficiency, capital structure – Computation and interpretation of important accounting ratios – Preparation of financial statements and statements of proprietors' fund from the given ratios.	18	Lecture, Demonstration & Problem-Solution.
4.	Fund Flow Analysis	Concepts of fund – Meaning, Nature, Importance and Limitations of fund flow statement – Various sources and uses of fund – Preparation of fund flow statement.	13	Lecture, Demonstration & Problem-Solution.
5.	Cash Flow Analysis	Meaning, Objectives, Importance and Limitations of cash flow statement – Fund flow statement vs. cash flow statement – Various sources and uses of cash – Preparation of cash flow statement: conventional approach and approach as per AS-3.	13	Lecture, Demonstration & Problem-Solution.

Total Class-62

BOOKS FOR REFERENCE:

1. Charles T. Horngren, Gary L. Sundem, Dave Burgstahler, Jeff O. Schatzberg. *Introduction to Management Accounting*, Pearson Education.
2. Saxena, V.K. and Vashist, C.D., *Advanced Cost and Management Accounting*, Sultan Chand & Sons.
3. Bhattacharyya A. K: *Principle and Practice of Cost Accounting*, Prentice Hall
4. 4.Horngren/Datar/ Rajan, *Cost Accounting: A Managerial Emphasis*, Pearson
5. Khan, M.Y. and Jain, P.K. *Management Accounting*. McGraw Hill Education
6. Dutta O Sur: *Paribhaya Hisab Rakhan*, Prakashana Bibhag, Bardhaman Viswavidyalaya.
7. Atkinson, *Management Accounting*, Pearson
8. Dr. S. N. Maheswari: *Management Accounting*
9. M. Pandey: *Management Accounting*
10. Jain & Narang: *Cost and Management Accounting*
11. M. Ravi Kishor: *Financial Management*
12. Prabhakara Rao: *Management Accounting*
13. R. S. N. Pillai & Bagavathi: *Management Accounting*
14. Sharma & Shashi Gupta: *Management Accounting*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (6th Semester)

Course Code: BCOMH 602C-14

Course Title: Computer Applications in Business-II

Credit: 06 (64 Hours)

Teacher's Name: Subir Kumar Chowdhury, Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
Theory				
1.	Database Management System	Concept of DBMS (Database Management System), definition, importance, important terms used in database, types of database.	08	Lecture & Demonstration.
2.	E-Commerce	Meaning, nature, concept, types of e-commerce, e-commerce business models- B2B, B2C, C2C, C2B etc., e-governance-meaning, types, significance, advantages, disadvantages.	12	Lecture, Demonstration & Problem-Solution.
3.	Internet and its Applications	Meaning, IP address, Domain Name System (DNS), Internet Protocol, TCP/IP, UDP, FTP, HTML, DHTML, XML, Ethical issues in social networking, Ethical hacking.	12	Lecture, Demonstration & Problem-Solution.
Practical				
4.	Database Management System	Creation of Tables, Defining Relationship, Simple Queries, Forms, Reports (MS-Access).	16	Lecture, Demonstration & Problem-Solution.
5.	Computerized Accounting Package	Using generic software (Tally).	16	Lecture, Demonstration & Problem-Solution.

Total Class-64

BOOKS FOR REFERENCE:

1. Kenneth C. Laudon and Carlo GuercioTraver, E-Commerce, Pearson Education.
2. David Whiteley, E-commerce: Strategy, Technology and Applications, McGraw Hill
3. Bharat Bhaskar, Electronic Commerce: Framework, Technology and Application, McGraw Hill Education
4. PT Joseph, E-Commerce: An Indian Perspective, PHI Learning
5. KK Bajaj and Debjani Nag, E-commerce, McGraw Hill Education
6. TN Chhabra, E-Commerce, DhanpatRai& Co.
7. SushilaMadan, E-Commerce, Taxmann
8. Chhabra, Hem Chand Jain, and Aruna Jain, An Introduction to HTML, DhanpatRai& Co.
9. Schneider, *E-Business*, Cengage Learning
10. Kalakota, Electronic Commerce: A Manager's Guide , Pearson
11. Chaffey, E-Business and E-Commerce Management: Strategy, Implementation and Practice, Pearson
12. P.T. Joseph, E-commerce; An Indian Perspective, PHI Learning
13. Bhaskar, B., E-Commerce, McGraw Hill.

14. Dhar, P., Fundamental of IT and its applications in business, APH
15. Aurora, Computer Fundamentals, BPB Publications.

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (6th Semester)

Course Code: BCOMH 604DSE-4

Course Title: Business Environment Credit: 06

(62 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Business Environment	Concept and Importance, Nature and Scope, Types of Environment: Natural, Economic, Financial, Political, Social, Technical, Cultural, Demographical, Global, Educational, Legal, Cross-cultural etc.	10	Lecture & Demonstration.
2.	Physical Environment	Factors affecting Business: Topography, Climate, Minerals and Water resources. Natural Resources and sustainability, Renewable and Non-renewable resources, Limitations of non-renewable resources, Need of renewable resources, Strategy for conservation of natural resources. Global warming and Kyoto Protocol.	10	Lecture & Demonstration.
3.	Economic, Financial and Legal Environment	Different Economic systems and their characteristics, Macroeconomic environment of business, Role of the Government, Monetary Policy and Fiscal Policy; Elements of legal environment, Relationship between law and society, Securities and Exchange Board of India Act - Customs & Central Excise Act	12	Lecture & Demonstration.
4.	Technological Environment	Defining technology – Technology and Business Growth – Technology and Competitive Advantage – Perspective on creating a national environment to promote technology	10	Lecture & Demonstration.
5.	Social and Cultural Environment	Concept and Importance of Socio-Cultural Environment of Business, Social and Educational set-up, Cultural heritage Tradition, Social attitudes, Impacts of foreign culture, Castes and communities, Joint family system	10	Lecture & Demonstration.

		,Linguistics and Religious Groups, Social responsibility of business. Infrastructure, Technology.		
6.	Political Environment	Government and business relationship in India, Provisions of Indian constitution pertaining to Business. Business and Government- Political system and its influence on business - Indian constitution - Directive Principles of State Policy.	10	Lecture & Demonstration.

Total Class-62

BOOKS FOR REFERENCE:

1. A.C.Fernando, *Business Environment*, Pearson
2. Paul Whertherly and Dorron Otter, *The Business Environment*, Oxford University Press
3. Prakash. V, *Business Environment*, Anmol Publication
4. Ravindra Saini Shaikh, *Business Environment*, Global Academic Publisher and Distributor
5. Agarwal ,R., & Parag Diwan , *Business Environment* , Excel Books.
6. Richard T Degorge, *Business Ethics*, Pearson Education
7. Manual G Velasquez, *Business Ethics: Concepts and Cases*, PHI Learning
8. A.C.Fernando, *Business Ethics: An Indian Perspective*, Pearson
9. Mukti Mishra and Ronald D Francis, *Business Ethics*, Tata McGraw Hill Education
10. Raj,Rituparna, *A Study in Business Ethics*, Himalaya publishing house.
11. Badi &Badi, *Business Ethics*, Vrinda Publications
12. Mruthyunjaya, H.C., *Business Ethics and Value Systems*, PHI.
13. Manna, S. and Chakrabarti, S., *Values and Ethics in Business and Profession*, PHI.
14. Dr. V.C. Sinha: Business Environment
15. Dr. Amit Kumar: Business Environment; Sahitya Bhawan Publications: AGRA
16. Chidambaram: Business Environment; Vikas Publishing
17. Upadhyay, S: Business Environment; Asia Books
18. Chopra, BK: Business Environment in India; Everest Publishing
19. Suresh Bedi: Business Environment; Excel Books
20. Economic Environment of Business by M. Ashikary

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (6th Semester)

Course Code: BCOMP 602DSE-2B
(63 Hours)

Course Title: Computer Application in Business Credit: 06

Teacher's Name: Subir Kumar Chowdhury, Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Introductory Concept	Introduction to Computer, Computer Applications, Elements of a Computer, Classification of Computer, Characteristics of Computer, Development of Computers and	11	Lecture & Demonstration.

		Computer Generation, Advantages and Disadvantages of Computer, Basic organisation of a Computer system.		
2.	Number System and Codes	Different number system – Binary, Octal, Hexadecimal and their conversion codes used in computer.	10	Lecture & Demonstration.
3.	Computer Arithmetic and Gates	Binary Arithmetic, Compliments, Addition and Subtraction, Conversion from one system to another, Logic Gates, their truth table and applications minimization.	12	Lecture & Demonstration.
4.	Combinational Circuit	Introduction to Combinational Circuit, Half Adder, Full Adder.	06	Lecture & Demonstration.
5.	Hardware, Software and Operating System	a) Hardware: Input Devices- Devices using: i) Open Media, ii) Magnetic Media iii) Optical Media and iv) Direct Data Entry Devices. Storage Devices - Primary Storage Devices and Secondary Storage Devices. Output Devices-Printers, Visual Display Unit(VDU), Plotter etc. b)Software: System Software and Application Software. c) Operating System: Brief history of MS-DOS, Windows and Linux.	16	Lecture & Demonstration.
6.	INTERNET	Introduction, Evolution of Internet, Features of Internet, Advantages and Limitations of Internet. Specific applications of Internet.	08	Lecture & Demonstration.

Total Class-63

BOOKS FOR REFERENCE:

1. Rajaraman, V., *Introduction to Computer Science*, Prentice Hall, New Delhi
2. Sinha, P.K., *Computer Fundamentals*, BPB Publication, New Delhi
3. Edwards, Ward and Bytheway, *The Essence of Information Systems*; Prentice Hall, New Delhi.
4. Goyal, *Management Information System*, Macmillan India, New Delhi
5. Mittal, D. P., *Law of Information Technology*, Taxmann.
6. *IT for the new generation* (CSI 98) MY HR Soft 2.0 (PHI)
7. Chakraborty, D. K. and Saha, D., *IT: An Overview of Component Technologies*, Published by Netaji Nagar Day College Computer Centre.
8. Bharihoke, D., *Fundamentals of Information Technology*, Excel Books.
9. P.T. Joseph, *E-commerce; An Indian Perspective*, PHI Learning
10. Bhaskar, B., *E-Commerce*, McGraw Hill.
11. Dhar, P., *Fundamental of IT and its applications in business*, APH
12. Aurora, *Computer Fundamentals*, BPB Publications.

Curriculum Plan for Academic year 2020-21

Department of Commerce (6th Semester)

Course Code: BCOMP 604SEC

Course Title: Corporate Accounting

Credit: 02 (42 Hours)

Teacher's Name: Rajesh Kumar Dikshit & Asim Samajpati

Module No.	Title of the Module	Topic in the Module	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
1.	Company Accounts	Share: Accounting for issue of shares at premium, issue at discount, and issue of shares for consideration other than cash, Procedure of issue and allotment of shares- pro-rata allotment, Forfeiture and reissue of shares, Issue and redemption of preference shares, Bonus issue.	10	Lecture, Demonstration & Problem-Solution.
		Debenture: Accounting for issue of debentures, Cost of issue of debentures and its treatment, Redemption of debentures.	08	Lecture, Demonstration & Problem-Solution.
2.	Final Accounts of Companies as per Schedule VI (Revised)	Final Accounts of Companies as per Schedule VI (Revised), Underwriting of Shares and Debentures; Profits prior to incorporation, Employees stock option scheme, Share buyback .	06	Lecture, Demonstration & Problem-Solution.
3.	Reconstruction of Companies	a. Internal Reconstruction: Capital reduction. b. External Reconstruction: Concept of acquisition of business, Amalgamation and merger of companies,	08	Lecture, Demonstration & Problem-Solution.
4.	Investment Account	Investment Account	06	Lecture, Demonstration & Problem-Solution.
5.	Company Liquidation	Basic concept of company liquidation, Causes of liquidation, Different types of liquidation (Exclusive Problems)	04	Lecture, & Demonstration.

Total Class-42

BOOKS FOR REFERENCE:

1. M Hanif & A Mukherjee: Corporate Accounting
2. V. Rajasekaran & R. Lalitha: Corporate Accounting
3. Bhushan Kumar Goyal: Corporate Accounting
4. CA(Dr) K. M. Bansal: Corporate Accounting
5. CA Raj K Agarwal: Corporate Accounting

6. S. M. Shukla & Dr. K. L. Gupta: Corporate Financial Accounting
7. D. K. Goel & Shelly Goel: Corporate Accounting
8. M.C. Shukla, T.S. Grewal, and S.C. Gupta. Advanced Accounts. Vol.-II. S.Chand & Co., New Delhi.
9. S.N. Maheshwari, and S. K. Maheshwari. Corporate Accounting., Vikas Publishing House, New Delhi.
10. Jain, S.P. and K.L. Narang. Corporate Accounting, Kalyani Publishers, New Delhi
11. P. C. Tulsian and Bharat Tulsian, Corporate Accounting, S.Chand
12. Amitabha Mukherjee, Mohammed Hanif, Corporate Accounting, McGraw Hill Education
13. Basu, Amitabha, Vol.II., Principles & Applications of Accounting. , Tee Dee Publications(P) Ltd.
14. Compendium of Statements and Standards of Accounting. The Institute of Chartered Accountants of India, New Delhi.

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (1st Semester)

Course Code: BCOMH102C

Course Title: Business Mathematics

Credit: 6

Teacher's Name: Dr. Subir Kumar Chowdhury

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Basic Concept of Indices	Power & Root and Fundamental laws of Indices.	03	Explain with Example and Practice
2	Logarithms	Definition – Base and Index of Logarithms, General Properties.	03	Explain with Example and Practice
3	Function	Definition, Type, Domain	02	Explain with Example and Practice
4	Limit of a Function	Existence, Evaluation, Standard Limit	03	Explain with Example and Practice
5	Continuity of a Function	Continuity at a point and in an interval, geometrical interpretation	02	Explain with Example and Practice
6	Derivative of a Function	Geometrical interpretation, Derivatives of composite and parametric functions, Logarithmic differentiation, 2 nd order derivative, Concavity & Convexity, Maximum and Minimum values, Partial differentiation, Euler's Theorem	14	Explain with Example and Practice
7	Integration	Indefinite and Definite Integral of simple algebraic and exponential functions	07	Explain with Example and Practice
8	Set Theory and Matrix Algebra	Concept of Sets and Subsets, Operations of Sets, De Morgan's Law. Matrix and its Classification. Equality, Addition, Subtraction and Multiplication of Matrices. Determinant of square matrix. Properties of Determinates. Inverse of a Matrix, Solve the Linear Equations using Cramer's Rule and Matrix Rule.	13	Explain with Example and Practice
9	Series	A.P., G.P., Convergence and Divergence of G.P. Series	04	Explain with Example and Practice
10	Permutation and Combination	Definition, Factorial notation and Theorems with example & practices	05	Explain with Example and Practice

Total Class- 56

Text Books:

5. N. K. Nag, Kalyani Publishers.

6. Business Mathematics and Statistics by Ghosh and Saha, Books and Allied (Pvt) limited.

7. গণিত ও পরিসংখ্যান - সৌরেন্দ্রনাথ দে, ABS Publishing House-----x-----

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (2nd Semester)

Course Code: BCOMH 202C

Course Title: Business Statistics

Credit: 6

Teacher's Name: Dr.Subir Kumar Chowdhury.

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Introduction, Collection & Presentation of Data	Definition of Statistics, Classification of data, Primary and Secondary data, Tabulation of data, Frequency Distribution, Histogram, Frequency Polygon and Diagrammatic representation	06	Explain with Example and Practice
2	Measures of Central Tendency	Mean, Median & Mode and their different properties. GM and HM. Quartiles, Deciles and Percentiles.	10	Explain with Example and Practice
3	Measures of Dispersion	Range, Quartile deviation, Mean absolute deviation, Standard deviation, Measures of relative dispersion, Different properties.	10	Explain with Example and Practice
4	Moments, Skewness and Kurtosis	Moment about any point, Raw moment and Central Moment, Different measures of Skewness and Kurtosis.	04	Explain with Example and Practice
5	Correlation and Regression	Scatter diagram, Two-way table, simple Correlation Coefficient and its properties, simple Regression Lines and properties, Spearman's Rank Correlation.	10	Explain with Example and Practice
6	Index Number	Definition and types of Index Numbers, Construction of Index Number (Price Index and Quantity Index), Test of Index Numbers, Consumer Price Index and its uses.	10	Explain with Example and Practice

Total Class- 50

Text Books:

5. Statistical Method by N. G. Das, Mc. Grow Hill Education (India) Pvt. Ltd.

6. Business Mathematics and Statistics by Ghosh and Saha, Books and Allied (Pvt) limited.

7. গণিত ও পরিসংখ্যান - সৌরেন্দ্রনাথ দে, ABS Publishing House

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (3rd Semester)

Course Code: BCOMH 301C

Course Title: Cost Accounting I

Credit: 6

Teacher's Name: Dr. Subir Kumar Chowdhury

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Introduction	Evolution, Concept of Cost, Expenses, Costing, Cost Accounting, Cost Accountancy, Cost Centre & Cost Unit, Costing Methods & Techniques, Relations with Financial and Management Accounting, Cost Accounting Records Rules.	06	Lecture with Illustration and Practice
2	Cost Classification and Analysis	Classification of Cost, Analysis of Total Cost, Preparation of Cost Sheet and Manufacturing Account.	10	Lecture with Illustration and Practice
3	Materials	Purchase Organisation and Purchase Procedure – Receiving, Inspection, Acceptance, Return, Transfer etc. Stores Organisation, Issue of Materials, Stores Records, Material Losses, Fixation of Stock Levels, EOQ, Perpetual Inventory System and Continuous Stock Taking, ABC analysis.	12	Lecture with Illustration and Practice
4	Labour	Introduction, Recruitment, Time Keeping and Time Booking, Idle Time and Over Time, Methods of Remuneration and Incentive Schemes, Calculation of Wages, Labour Turnover	12	Lecture with Illustration and Practice
5	Overheads	Classification, Sources of Collection, Methods of Grouping and Coding, Allocation and Apportionment, Under and Over Absorptions, Primary and Secondary Distribution, Misc. matters connected with Overheads.	17	Lecture with Illustration and Practice

Total Class- 57

Text Books:

5. **Theory and Practice of Cost Accounting, Vol –I, By Basu & Das, Rabindra Library.**
6. **Cost Accounting By Bhabatosh Banerjee, World Press.**
7. **Cost Accounting Principles and Practice By S. P. Jain & K. L. Narang.**
8. **পরি ব্যয় ও পরিচালন হিসাব শাস্ত্র - মৃত্যুঞ্জয় গিরি, Santra Publication**
9. **Cost and Management Accounting By Debarshi Bhattacharyya, Pearson.**

Department of Commerce (4th Semester)

Course Code: BCOMH 401C

Course Title: Cost Accounting II

Credit: 6

Teacher's Name: Dr. Subir Kumar Chowdhury

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Cost Accounting Procedure	Non-integrated Accounting System, Reconciliation of Cost and Financial Accounts, Integrated Accounting System.	10	Lecture with Illustration and Practice
2	Various Methods of Costing	Job Costing:- Job Order, Job Ledger, Job Cost Sheet Batch Costing: Contract Costing:- Contract Account and contract particulars in Balance Sheet, Profit on incomplete contract, Retention Money, Cost Plus Contract, Escalation clause Process Costing: Preparation of Process Accounts	24	Lecture with Illustration and Practice
3	Budgetary Control	Introduction, Features and objectives of Budgetary Control, Factors to be considered for preparing budgets, Functional Budget, Fixed Budget & Flexible Budget, Zero-Base Budget, Budget Reports	12	Lecture with Illustration and Practice
4	Standard Costing	Concept, Use and setting up of Standards, Variance analysis relating to Material and Labour	10	Lecture with Illustration and Practice

Total Class- 56

Text Books:

1. **Theory and Practice of Cost Accounting, Vol – I and Vol - II, By Basu & Das, Rabindra Library.**
2. **Cost Accounting By Bhabatosh Banerjee, World Press.**
3. **Cost Accounting Principles and Practice By S. P. Jain & K. L. Narang.**
4. **পরি ব্যয় ও পরিচালন হিসাব শাস্ত্র - মৃত্যুঞ্জয় গিরি, Santra Publication**
5. **Cost and Management Accounting By Debarshi Bhattacharyya, Pearson.**

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (4th Semester)

Course Code: 402 C – 2D
Credit: 6

Course Title: Business Statistics (Discipline – 2)

Teacher's Name: Dr.Subir Kumar Chowdhury.

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Introduction, Collection & Presentation of Data	Definition of Statistics, Classification of data, Primary and Secondary data, Tabulation of data, Frequency Distribution, Histogram, Frequency Polygon and Diagrammatic representation	08	Explain with Example and Practice
2	Measures of Central Tendency	Mean, Median & Mode and their different properties. Quartiles, Deciles and Percentiles.	12	Explain with Example and Practice
3	Measures of Dispersion	Range, Quartile deviation, Mean absolute deviation, Standard deviation, Different properties.	12	Explain with Example and Practice
4	Moments, Skewness and Kurtosis	Moment about any point, Raw moment and Central Moment, Different measures of Skewness and Kurtosis.	04	Explain with Example and Practice
5	Correlation and Regression	Scatter diagram, simple Correlation Coefficient and its properties, simple Regression Lines and its properties.	12	Explain with Example and Practice

Total Class- 48

Text Books:

1. Statistical Method by N. G. Das, Mc. Grow Hill Education (India) Pvt. Ltd.
2. Business Mathematics and Statistics by Ghosh and Saha, Books and Allied (Pvt) limited.
3. গণিত ও পরিসংখ্যান - সৌরেন্দ্রনাথ দে, ABS Publishing House

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (5th Semester)

Course Code: BCOMP 504SEC

Course Title: Cost Accounting

Credit: 2

Teacher's Name: Dr. Subir Kumar Chowdhury

Module No	Title of the Module	Topic in the Module	No of lectures	Methodology
1	Introduction	Evolution, Concept of Cost, Expenses, Costing, Cost Accounting, Cost Accountancy, Cost Centre & Cost Unit,	04	Lecture with Illustration and Practice

		Costing Methods & Techniques, Relations with Financial and Management Accounting, Cost Accounting Records Rules.		
2	Cost Classification and Analysis	Classification of Cost, Analysis of Total Cost, Preparation of Cost Sheet and Manufacturing Account.	10	Lecture with Illustration and Practice
3	Materials	Purchase Organisation and Purchase Procedure – Receiving, Inspection, Acceptance, Return, Transfer etc. Stores Organisation, Issue of Materials (FIFO and Weighted Average), Stores Records, Material Losses, Fixation of Stock Levels, EOQ, Perpetual Inventory System and Continuous Stock Taking, ABC analysis.	08	Lecture with Illustration and Practice
4	Labour	Introduction, Recruitment, Time Keeping and Time Booking, Idle Time and Over Time, Methods of Remuneration and Incentive Schemes, Calculation of Wages, Labour Turnover	08	Lecture with Illustration and Practice
5	Overheads	Classification, Sources of Collection, Methods of Grouping and Coding, Allocation and Apportionment, Under and Over Absorptions, Primary and Secondary Distribution, Misc. matters connected with Overheads.	12	Lecture with Illustration and Practice
6	Various Methods of Costing	Job Costing:- Job Order, Job Ledger, Job Cost Sheet Batch Costing: Contract Costing:- Contract Account and contract particulars in Balance Sheet, Profit on incomplete contract, Retention Money, Cost Plus Contract, Escalation clause Process Costing: Preparation of Process Accounts	10	Lecture with Illustration and Practice
7	Budgetary Control	Introduction, Features and objectives of Budgetary Control, Factors to be considered for preparing budgets, Functional Budget, Fixed Budget & Flexible Budget, Zero-Base Budget, Budget Reports	06	Lecture with Illustration and Practice
8	Standard Costing	Concept, Use and setting up of Standards, Variance analysis relating to Material and Labour	06	Lecture with Illustration and Practice
9	Marginal Costing	Concept, C.V.P. Analysis, B.E.P., Application for managerial decision making	05	Lecture with Illustration and Practice

Total Class- 69

Text Books:

1. **Theory and Practice of Cost Accounting, Vol – I and Vol - II, By Basu & Das, Rabindra Library.**
2. **পরি ব্যয় ও পরিচালন হিসাব শাস্ত্র - মৃত্যুঞ্জয় গিরি, Santra Publication**
3. **Cost and Management Accounting By Debarshi Bhattacharyya, Pearson.**

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (6th Semester)

Course Code: BCOMH602C (Theory)

Course Title: Computer Applications in Business - II

Credit: 6

Teacher's Name: a) Dr. Subir Kumar Chowdhury

Module No	Title of the Module	Topic in the Module	No of lecture	Methodology
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1	Database Management System			
2	E-Commerce	Meaning, nature, concept, types of e-commerce, e-commerce business models-B2B, B2C, C2C, C2B etc., e-governance-meaning, types, significance, advantages, disadvantages.	08	Explain with Example
3	Internet and its Applications			

Total Class- 56

Text Books:

1. P.T. Joseph, E-commerce; An Indian Perspective, PHI Learning
2. 2. Bhaskar, B., E-Commerce, McGraw Hill.
3. 3. Dhar, P., Fundamental of IT and its applications in business, APH
4. 4. Aurora, Computer Fundamentals, BPB Publications

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (Odd Semester)

Subject : Management Accounting

Course Code: BCOMH302C-6

Teacher's Name: Jayanta Dutta

Time allotted : 54 hours

UNIT WISE BREAK UP

LECTURE HOURS: 48+8 (Tutorial)

Objective

- To enable the students to understand the importance of analysis and interpretation of Financial Statements,
- To equip the students with the skills to prepare various types of analytical statements and to help students to prepare management reports for decision making.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	6 hours	

1.	Meaning – Nature and Scope of Management Accounting	2	Lecture and Discussion
2.	– Relationship between Financial Accounting – Cost Accounting and Management Accounting	1	Lecture and Illustrations
3.	– Role of Management Accountant in the Present Scenario. Techniques and Tools	3	Lecture

MODULE 2	FINANCIAL STATEMENT ANALYSIS	22 hours	
1.	Meaning and concept of Financial Analysis – Types – Comparative Statement – Income Statement and Balance Sheet	4	Lecture and Illustrations
2.	Fund Flow Statement	6	Illustrations and Work sheet
3.	Cash Flow Statement	6	Illustrations and Work sheet
4.	Problem & Solution	6	Problems and Illustration
MODULE 3	RATIO ANALYSIS	20 hours	
1.	Meaning– Utility and limitations- Classification- Calculation and interpretation of Solvency – Turnover – Profitability & Liquidity ratios.	12	Lecture
2.	Problems and Solutions	8	Problems and Illustration

Books for Reference:

- ❖ *Dr . S. N. Maheswari: Management Accounting.*
- ❖ *I. M. Pandey: Management Accounting.*
- ❖ *Jain & Narang: Cost and Management Accounting.*
- ❖ *M.Ravi Kishor : Financial Management*
- ❖ *Prabhakara Rao: Management Accounting.*
- ❖ *Sharma & Shashi Gupta: Management Accounting.*

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (Even Semester)

Subject : Financial Accounting

Course Code: BCOMH201C-3

Teacher's Name: Dr. Swapan Kr. Samanta & Jayanta Dutta

Time allotted : 64 hours

UNIT WISE BREAK UP

LECTURE HOURS: 64

Objective

- To enable the students to understand the fundamental concepts of financial accounting in an informative and systematic manner,
- To equip the students with basic concepts as well as various techniques of preparing the financial statements, accounts etc. of business enterprises.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	16 hours	
1.	Partnership-I: Admission, Retirement, Death, Treatment of Goodwill etc.	8	Lecture and Illustrations
2.	Partnership-II: Dissolution and Insolvency	8	Lecture and Illustrations

MODULE 2	Sectional Balancing System	8 hours	
1.	Meaning – Difference from Self-balancing, Rectifications of error	4	Lecture and Illustrations

2.	Problems and Illustrations	4	Illustrations and Work sheet
MODULE 3	Royalty Accounts	12 hours	
1.	Meaning – Important Expressions-Accounting Treatment	2	Lecture
2.	Problems and Solutions in the books of Lessee and Landlord	8	Lecture and Problems
3.	Sub-Lease and Its Treatment of Accounts	2	Lecture and Problems
MODULE 4	Branch Accounting	12 hours	
1.	Meaning and Concept – Types of Branch-Needs for Accounting and its Treatment	2	Lecture
2.	Discussion of different Methods and its Uses	2	Lecture and Illustration
3.	Problems and Solutions under Different Methods	8	Lecture and Problems & Illustration
MODULE 5	Hire purchase and Installment Payment System	11 hours	
1.	Meaning & Concept – Importance aspect	2	Lecture
2.	Accounting Entries	1	Lecture and problems
3.	Problems and Illustrations	8	Lecture and Problems
MODULE 6	Accounting for Goods on Sale or Return	5	Lecture and Problems

BOOKS FOR REFERENCE:

- ❖ *Amitabha Basu: Financial Accounting*
- ❖ *Hanif and Mukherjee: Financial Accounting*
- ❖ *S.K.Paul: Financial Accounting*
- ❖ *S.P Jain & K.L. Narang: Basic Accounting*
- ❖ *Shukla & Grewals: Financial Accounting*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (Even Semester)

Subject : Entrepreneurship Development

Course Code: BCOMH 604DSE-4

Teacher's Name: Jayanta Dutta

Time allotted : 52 hours

UNIT WISE BREAK UP

LECTURE HOURS: 44 + 8 (Tutorial)

Objective

- To enable the students to understand the concept of entrepreneur, entrepreneurship and its form and different laws relating to entrepreneurship.
- To equip the students in preparing the project planning and feasibility studies as a new entrepreneur.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	8 hours	
1.	Meaning – Nature, Scope of entrepreneur and entrepreneurship.	4	Lecture and Discussion
2.	Kinds of entrepreneurship	4	Lecture and Illustrations

MODULE 2	Law relating to entrepreneur and intellectual property rights	10 hours	
1.	Basic idea of property rights and legal protection	2	Lecture and Illustrations
2.	Different types of Intellectual property	6	Lecture and Work sheet
3.	Protection of new plant variety	2	Lecture and Illustration
MODULE 3	Financing of new and existing ventures	8 hours	
1.	Different sources of financing	4	Lecture and Work sheet
2.	Institutional financing and govt. support	4	Lecture and Illustration
MODULE 4	Project planning and feasibility studies	10 hours	
1.	Meaning and Concept- methods of appraisal, economic and financial analysis	4	Lecture
2.	Market analysis, technical feasibility	4	Lecture and Illustration
3.	Preparation of project report	2	Lecture & Illustration
MODULE 5	Institutional support to entrepreneurs	8 hours	
1.	Meaning and need	2	Lecture
2.	Study of some institutions providing support	6	Lecture and example

BOOKS FOR REFERENCE:

- ❖ *S. S. Khanka : Entrepreneurial Development*
- ❖ *C.B. Gupta & S.S.Khanka : Entrepreneurship and Small Business Management*
- ❖ *Debaprasanna Nandi : Fundamentals of Entrepreneurship*
- ❖ *Tapan Kr. Pan and Madanmohan Karmakar : Entrepreneurship Development*

Sonamukhi College
Curriculum Plan for Academic year 2020-21
Department of Commerce (Even Semester)

Subject : Financial Management

Course Code: BCOH 402C-9

Teacher's Name: Dr. Swapan Kumar Samanta & Jayanta Dutta

Time allotted : 58 hours

UNIT WISE BREAK UP

LECTURE HOURS: 58

Objective

- To enable the students to understand the importance of analysis and interpretation of Financial Statements,
- To equip the students with the skills to prepare various types of analytical statements and to help students to prepare management reports for decision making.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	4 hours	
1.	Meaning – Nature and Scope of Finance and its Management, Objectives	2	Lecture and Discussion
2.	– Relationship between Financial management and other areas of management	2	Lecture and Illustrations

MODULE 2	Working Capital Management	12 hours	
1.	Meaning, concept and types of working capital	2	Lecture and Illustrations
2.	Adequacy of working capital	2	Illustrations and Work sheet
3.	Management of working capital	3	Illustrations and Work sheet
4.	Problems and Solutions	5	Illustrations and Work sheet
MODULE 3	Capital Structure	12 hours	
1.	Meaning – Pattern and financial structure	2	Lecture
2.	Pattern of capital structure and optimum capital structure	2	Lecture and Problems
3.	Capital structure theories and Factors determining capital structure	4	Lecture and Problems
4.	Problems and Solutions	4	Problems and Illustration
MODULE 4	CAPITAL BUDGETING	10 hours	
1.	Meaning And Concept – Importance – Types of Capital Budgeting Decisions	2	Lecture
2.	Capital Budgeting- Methods of Appraisal	3	Lecture and Problems
3.	Problems and Solutions under Different Methods	5	Lecture and Problems
MODULE 5	COST OF CAPITAL	10 hours	
1.	Meaning And Concept – Importance – Significance on Capital Budgeting Decisions	2	Lecture

2.	Measurement of Cost of Capital- Cost of Debt, Preference Share, Equity Share and Retained Earnings	4	Lecture and problems
3.	Problems and Illustrations	4	Lecture and Problems/case study
MODULE 6	Leverage	10 hours	
1.	Meaning and Concept- Types	2	Lecture and Discussion
2.	Operating and Financial Leverage	2	Lecture and problems
3	Problems and Solutions	4	Lecture and problems

Books for Reference:

- ❖ *Dr . S. N. Maheswari: Management Accounting.*
- ❖ *I. M. Pandey: Management Accounting.*
- ❖ *Jain & Narang: Cost and Management Accounting.*
- ❖ *M.Ravi Kishor : Financial Management*
- ❖ *Prabhakara Rao: Management Accounting.*
- ❖ *R. S. N. Pillai & Bagavathi: Management Accounting.*
- ❖ *Sharma & Shashi Gupta: Management Accounting.*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (Even Semester)

Subject : Financial Accounting

Course Code: BCOMP 603GE-2

Teacher's Name: Jayanta Dutta

Time allotted : 60 hours

UNIT WISE BREAK UP

LECTURE HOURS: 60

Objective

- To enable the students to understand the fundamental concepts of financial accounting in an informative and systematic manner,
- To equip the students with basic concepts as well as various techniques of preparing the financial statements, accounts etc. of business enterprises.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	16 hours	
1.	Partnership-I: Admission, Retirement, Death, Treatment of Goodwill etc.	8	Lecture and Illustrations
2.	Partnership-II: Dissolution and Insolvency	8	Lecture and Illustrations

MODULE 2	Sectional Balancing System	8 hours	
1.	Meaning – Difference from Self-balancing, Rectifications of error	4	Lecture and Illustrations
2.	Problems and Illustrations	4	Illustrations and Work sheet
MODULE 3	Royalty Accounts	12 hours	
1.	Meaning – Important Expressions-Accounting Treatment	2	Lecture
2.	Problems and Solutions in the books of Lessee and Landlord	8	Lecture and Problems
3.	Sub-Lease and Its Treatment of Accounts	2	Lecture and Problems

MODULE 4	Branch Accounting	12 hours	
1.	Meaning and Concept – Types of Branch-Needs for Accounting and its Treatment	2	Lecture
2.	Discussion of different Methods and its Uses	2	Lecture and Illustration
3.	Problems and Solutions under Different Methods	8	Lecture and Problems & Illustration
MODULE 5	Hire purchase and Installment Payment System	12 hours	
1.	Meaning & Concept – Importance aspect	2	Lecture
2.	Accounting Entries	2	Lecture and problems
3.	Problems and Illustrations	8	Lecture and Problems

BOOKS FOR REFERENCE:

- ❖ *Amitabha Basu: Financial Accounting*
- ❖ *Hanif and Mukherjee: Financial Accounting*
- ❖ *S.K.Paul: Financial Accounting*
- ❖ *S.P Jain & K.L. Narang: Basic Accounting*
- ❖ *Shukla & Grewals: Financial Accounting*

Sonamukhi College

Curriculum Plan for Academic year 2020-21

Department of Commerce (Even Semester)

Subject : Entrepreneurship Development

Course Code: BCOMP 404SEC-2

Teacher's Name: Jayanta Dutta

Time allotted : 40 hours

UNIT WISE BREAK UP

LECTURE HOURS: 40

Objective

- To enable the students to understand the concept of entrepreneur, entrepreneurship and its form and different laws relating to entrepreneurship.
- To equip the students in preparing the project planning and feasibility studies as a new entrepreneur.

Sl. No	TITLE OF THE MODULE	No. of Lecture Hours / No. of Lecture	Methodology/ Instructional techniques
MODULE 1	INTRODUCTION	4 hours	
1.	Meaning – Nature, Scope of entrepreneur and entrepreneurship.	2	Lecture and Discussion
2.	Kinds of entrepreneurship	2	Lecture and Illustrations

MODULE 2	Law relating to entrepreneur and intellectual property rights	10 hours	
1.	Basic idea of property rights and legal protection	2	Lecture and Illustrations
2.	Different types of Intellectual property	6	Lecture and Work sheet
3.	Protection of new plant variety	2	Lecture and Illustration

MODULE 3	Financing of new and existing ventures	8 hours	
1.	Different sources of financing	4	Lecture and Work sheet
2.	Institutional financing and govt. support	4	Lecture and Illustration
MODULE 4	Project planning and feasibility studies	10 hours	
1.	Meaning and Concept- methods of appraisal, economic and financial analysis	4	Lecture
2.	Market analysis, technical feasibility	4	Lecture and Illustration
3.	Preparation of project report	2	Lecture & Illustration
MODULE 5	Institutional support to entrepreneurs	8 hours	
1.	Meaning and need	2	Lecture
2.	Study of some institutions providing support	6	Lecture and example

BOOKS FOR REFERENCE:

- ❖ *S. S. Khanka : Entrepreneurial Development*
- ❖ *C.B. Gupta & S.S.Khanka : Entrepreneurship and Small Business Management*
- ❖ *Debaprasanna Nandi : Fundamentals of Entrepreneurship*
- ❖ *Tapan Kr. Pan and Madanmohan Karmakar : Entrepreneurship Development*

SONAMUKHI COLLEGE
CURRICILUM PLAN FOR ACADEMIC YEAR 2021-22
DEPARTMENT OF PHYSICS
SYLLABUS MODULE DISTRIBUTION

SEMESTER-I (Hons. + Programme)

Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
SHPHS /101/C-1	Math Phys-I (T1&P1)	6	96	Lecture, PPT Presentation, Student Seminar, Computer Training	Dr. Saikat Basu
SHPHS/102/C-2	Waves and Optics (T2 & P2)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SHPHS/103/GE-1	Mechanics, Electrostatics and Sound (GE-T1 & GE-P1)	6	92	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/101/C-1A	Physics-I (Theory & Practical)	6	90	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury

SEMESTER-II (Hons. + Programme)

Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
SHPHS /201/C-3	Electricity and Magnetism (T3 & P3)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/202/C-4	Waves and Optics (T4 & P4)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SHPHS/203/GE-2	Electromagnetism and Thermal Physics (GE-T2 & GE-P2)	6	90	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/201/C-1B	Physics-II (Theory & Practical)	6	92	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury

SEMESTER-III (Hons. + Programme)

Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
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SHPHS/301/C-5	Math Phys-II (T5 & P5)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/302/C-6	Thermal Physics (T6 & P6)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/303/C-7	Digital Systems and Applications (T7 & P7)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Computer Course	Dr. Saikat Dalui
SHPHS/304/GE-3	Physical Optics and Modern Physics (GE-T3 & GE-P3)	6	92	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SHPHS /305/SEC-1	Renewable Energy and Energy Harvesting (SEC-T1)	2	32	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SP/PHS/301/C-1C	Physics-IV (Theory & Practical)	6	90	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/304/SEC-1	Renewable Energy and Energy Harvesting (SEC-T1)	2	32	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui

SEMESTER-IV (Hons. + Programme)					
Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
SHPHS/401/C-8	Math Phys-III (T8 & P8)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/402/C-9	Elements of Modern Physics (T9 & P9)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/403/C-10	Analog Systems and Applications (T10 & P10)	6	96	Lecture, PPT Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui

SHPHS/404/GE-4	Electronics and instrumentation (GE-T4 & GE-P4)	6	92	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SHPHS /405/SEC-2	Radiation Safety (SEC-T2)	2	32	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SP/PHS/401/C-1D	Physics-IV (Theory & Practical)	6	90	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/404/SEC-2	Radiation Safety (SEC-T2)	2	32	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury

SEMESTER-V (Hons. + Programme)

Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
SHPHS/501/C-11	Quantum Mechanics and Applications (T11 & P11)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/502/C-12	Solid State Physics (T12 & P12)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SHPHS/503/DSE-1	Classical Dynamics (DSE-T1)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SHPHS/504/DSE-2	Nuclear and Particle Physics (DSE-T2)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SP/PHS/501/DSE-1A	Classical Dynamics (DSE-T1)	6	92	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/504/SEC-3	Electrical Circuits and Network Skills (SEC-T3)	2	32	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury

SEMESTER-VI (Hons. + Programme)					
Course Code	Course Title	Credit	No. of Classes (Lec. + Pr.)	Methodology	Name of the Teacher
SHPHS/601/C-13	Electromagnetic Theory (T13 & P13)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SHPHS/602/C-14	Statistical Mechanics (T14 & P14)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/603/DSE-3	Physics of Earth (DSE- T3)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Basu
SHPHS/604/DSE-4	Communication Electronics (DSE-T4)	6	96	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Dr. Saikat Dalui
SP/PHS/601/DSE-1B	Physics of Earth (DSE- T2)	6	92	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury
SP/PHS/604/SEC-4	Basic Instrumentation Skills (SEC-T4)	2	32	Lecture, PPt Presentation, Student Seminar, Demonstration and Illustration	Bidhan Choudhury

SONAMUKHI COLLEGE					DEPARTMENT OF ENGLISH 2021		CURRICULUM PLAN FOR ACADEMIC YEAR 2020-	
COUR SE ID	COURSE CODE	COURSE TITLE	COURSE CREDIT	TEACHI NG HOURS	TITLES OF THE MODULE	TOPICS IN THE MODULE	TEACHER	TEACHING METHODOLOGIES
10311	UG-ENG-101/C-1	British Poetry and Drama: From Old English Period to 17 th Century	6	90	British Poetry	Poem of Geoffrey Chaucer	IM	Chalk and talk method
						Poem of Edmund spencer	SS	Chalk and talk method
						Poem of John Donne	IM	Chalk and talk method
						Sonnets of William Shakespeare	TP	Chalk and talk method,Illustration
					British Drama	Tragedy of William Shakespeare	PH	Chalk and talk method,Illustration
						Comedy of William Shakespeare	SB	Chalk and talk method,Illustration
						Anglo-Saxon Period	PH	Chalk and talk method, PPT
					History of English Literature	Anglo-Norman Period	PH	Chalk and talk method
						Age of Chaucer	IM	Chalk and talk method
						Age of Renaissance	SS	Chalk and talk method
						Elizabethan Period	SB	Chalk and talk method
10312	UG-ENG-102/C-2	British Poetry and Drama: 17 th and 18 th Centuries	6	90	British Poetry	Poem of John Milton	TP	Chalk and talk method
						Poem of Alexander Pope	IM	Chalk and talk method
					British Drama	Anti-sentimental Drama of	SS	Chalk and talk method
						Jacobean Period	PH	Chalk and talk method,PPT
					History of English Literature	Caroline Period	PH	Chalk and talk method
						The Puritan Age	TP	Chalk and talk method
						The Age of Restoration	SB	Chalk and talk method
						The Figures of Speech	SS	Chalk and talk method,Illustration
					Rhetoric and Prosody	Prosody	SB	Chalk and talk method
						Challenges of Academic Writing	SS	Chalk and talk method
10314	UG-ENG-103/GE-1	Academic Writing and Composition	6	90	Process Writing	Plurality of Academic Writing	SS	Chalk and talk method
						Principles of Academic writing	SS	Chalk and talk method
						Noun, Pronoun, Adjective, Verb,	TP	Chalk and talk method, Illustration
					Parts of Speech	Conjunction, Interjection	TP	Chalk and talk method
						Different types of Phrases	TP	Chalk and talk method
					Phrases and Clauses	Different types of Clauses	TP	Chalk and talk method
						Types of Sentences	TP	Chalk and talk method
						Different types of Sentences with	TP	Chalk and talk method
20311	UG-ENG-201/C-3	British Literature:18 th Century	6	90	Gulliver's Travels	Pioneers of Novel	TP	Chalk and talk method
						Novelists of 18th Century	TP	Chalk and talk method
						Details of the Novel	TP	Chalk and talk method
					18th century Poetry	Poets of 18th Cenury	SB	Chalk and talk method
						Pre-Romantic Poets	IM	Chalk and talk method
						Detail Analysis of the Poems		Chalk and talk method
					History of Literature:18th Century	Historical Background	PH	Chalk and talk method,Illustration
						Periodical Essays and Essayists	PH	Chalk and talk method,Illustration
20312	UG-ENG-202/C-4	Indian Classical Literature	6	90	Abhijnana Shakuntalam	Indian Classical Dramas and	IM	Chalk and talk method
						Detail Study of Abhijnana	IM	Chalk and talk method
					The Mahabharata	Epics of India in classical Period	PH	Chalk and talk method
						Detail Study of Selected Books	SB	Chalk and talk method
					Alankara and Rasa	Explanation of Alankaras with	SS	Chalk and talk method
						Rasa Theory	SS	Chalk and talk method,Illustration
					Indian Epic Tradition	Different types of Indian Epic	SS	Chalk and talk method,Illustration
20314	UG-ENG-203/GE-2	Nation, Culture and India	6	90	Amartya Sen	General Introduction on Dr. Sen	SS	Chalk and talk method
						General Introduction on <i>The</i>	SS	Chalk and talk method
						The text "Secularism And its	SS	Chalk and talk method
					Rabindranath Tagore	General Introduction on Tagore	SB	Chalk and talk method
						General Introduction on	SB	Chalk and talk method
						The text "Nationalism and India"	SB	Chalk and talk method
					Sri Aurobindo	General Introduction on Sri	TP	Chalk and talk method
						General Introduction on <i>The</i>	TP	Chalk and talk method
						The text "The Renaissance in	TP	Chalk and talk method
20310	UG-204/AECC-2 Eng	English Communication	2	30	Introduction of	Theory,Types and Modes of	TP	Chalk and talk method
					Language of Communication	Different Types of Languages of	IM	Chalk and talk method
					Speaking Skills	Various Types of Speaking Skills	SB	Chalk and talk method
					Writing Skills	Various Types of Writing Skills	SS	Chalk and talk method
30311	UG-ENG-301/C-5	British Romantic Literature	6	90	Poetry of Romantic Period	Poems of Blake	IM	Chalk and talk method,Illustration
						Poems of wordsworth	SS	Chalk and talk method
						Poem of Coleridge	PH	Chalk and talk method
						Poem of Byron	PH	Chalk and talk method
						Poems of Shelley	SB	Chalk and talk method
						Poems of Keats	SB	Chalk and talk method
					Novel of Romantic Age	Gothic Novel-An Introduction	PH	Chalk and talk method
						Novel of Mary Shelley	PH	Chalk and talk method
					History of English Literature	Romantic Period	IM	Chalk and talk method

30312	UG-ENG-302/C-6	British Literature: 19 th Century	6	90	Victorian Novels	Victorian Women Novelists	SB	Chalk and talk method,Illustration
						Detail study of <i>Pride and</i>	SB	Chalk and talk method
						Victorian Men Novelists	TP	Chalk and talk method,Illustration
						Detail study of <i>Hard Times</i>	TP	Chalk and talk method
					Victorian Poetry	Poems of Tennyson	SS	Chalk and talk method,PPT
						Poems of Browning	IM	Chalk and talk method
30313	UG-ENG-303/C-7	Indian Writing in English	6	90	History of English Literature	Victorian Period	PH	Chalk and talk method
					Indian English Novel	Novelists of Indian English	SS	Chalk and talk method,Illustration
						Detail study of <i>Swami and</i>	SS	Chalk and talk method
					Indian English Poetry	Poems of Derozio	IM	Chalk and talk method
						Poems of Kamala Das	PH	Chalk and talk method
						Poems of Ezekiel	IM	Chalk and talk method
30314	UG- ENG-304/GE-3	Contemporary India: Women and Empowerment	6	90	Short Stories of Indian Eng. Lit.	Story of Mulk Raj Anand	SB	Chalk and talk method
						Story of Salman Rushdie	SB	Chalk and talk method
					Social Constructionism	Its Varieties and Four Key Points	SS	Chalk and talk method
						Gender, Masculinity, Feminity,	SS	Chalk and talk method
					History of Women's Movement	Women, Nationalism, Partition	PH	Chalk and talk method
						Women and Political	PH	Chalk and talk method
30310	UG-ENG-305/SEC-1	English Language Teaching	2	30	Women's writing	Begum Rokeya-An introduction	TP	Chalk and talk method
						Detail Study of <i>Sultana's Dream</i>	TP	Chalk and talk method
					Structures of English Language	Types of Tenses	IM	Chalk and talk method,Illustration
						Types of Clauses	IM	Chalk and talk method
						Types of joining Processes	PH	Chalk and talk method
					Methods of Teaching English	Traditional Method	SB	Chalk and talk method
Grammar Translation Method	SB	Chalk and talk method						
Audio-Lingual Method	SB	Chalk and talk method						
Writing Ability Assessment	Paragraph Writing	SB	Chalk and talk method,Illustration					
	Letter Writing	SB	Chalk and talk method					
	Precis Writing	PH	Chalk and talk method					
	Report Writing	PH	Chalk and talk method					
40311	UG-ENG-401/C-8	American Literature	6	90	American Drama	Dramatists of American Drama	SB	Chalk and talk method
						Detail Study of <i>The Glass</i>	SB	Chalk and talk method
					American Novel	Novelists of American Novel	SS	Chalk and talk method
						Detail Study of <i>Beloved</i>	SS	Chalk and talk method
					Essayists of Americal	Detail Study of <i>The Crack-Up</i>	PH	Chalk and talk method
					Story Writers of American Literature	Detail Study of <i>Dry September</i>	PH	Chalk and talk method
						American Poetry	Detail Study of Whitman's	TP
					Background Prose Readings	American Dream	SS	Chalk and talk method
						Social Realism in American	SS	Chalk and talk method
40312	UG-ENG-402/C-9	European Classical Literature	6	90	Epic of European Classical Period	Homer-An Introduction	SB	Chalk and talk method
						Detail Analysis of <i>The Iliad</i>	SB	Chalk and talk method
					Drama of European Classical Lit.	Dramatists and their Dramas	SS	Chalk and talk method
						<i>Oedipus</i> -A Detail Study	SS	Chalk and talk method
					Satires and Epistles	Horace-As a Satirist	PH	Chalk and talk method
						Detail Study of Horace's <i>Satires</i>	PH	Chalk and talk method
Background Prose Readings	Literary	IM	Chalk and talk method					
	40313	UG-ENG-403/C-10	Modern European Drama	6	90	Modern European Dramatists	Detail Study of Ibsen's <i>Ghosts</i>	SS
Detail Study of Brecht's <i>The</i>							IM	Chalk and talk method
Detail Study of Ionesco's							SB	Chalk and talk method
Background Prose Readings						Realism in European Drama	PH	Chalk and talk method
						Modernism in European Drama	PH	Chalk and talk method
						Heroism in European Drama	PH	Chalk and talk method
40314	UG- ENG-404/GE-4	Language and Linguistics	6	90	Language	Varieties of Language	IM	Chalk and talk method
						Language Change	IM	Chalk and talk method
					Communication	Types of Communication	IM	Chalk and talk method
						Modes of Communication	IM	Chalk and talk method
					Phonetics	The Consonant Sounds of	SB	Chalk and talk method, Illustration
						The Vowel Sounds of English	SB	Chalk and talk method
					Phonology and Phonetic Transcription	The Phonology of English	PH	Chalk and talk method
						Transcription of Consonants	SB	Chalk and talk method,Illustration
Transcription of Vowels	SB	Chalk and talk method						
40315	UG-ENG-405/SEC-2	Creative Writing and Business Communication	2	30	Creative writing	Modes of Creative Writing	IM	Chalk and talk method
						Components of Creative Writing	IM	Chalk and talk method
					Business Communication	Essentials of Business	SB	Chalk and talk method
						Purpose, Principles and	SB	Chalk and talk method
					Writing a Project Report:	Writing Report on any Related	SB	Chalk and talk method, Illustration
					Writing for the Media	Content Developing	IM	Chalk and talk method
						Blog Writing	IM	Chalk and talk method
Articles for Newspapers	IM	Chalk and talk method						
					Modern British Novel	Major Modern British Novelists	SB	Chalk and talk method
						Novels of 'Stream of	SB	Chalk and talk method

50311	UG-ENG-501/C-11	British Literature: Early 20 th Century	6	90		Detail Study of <i>Mrs. Dalloway</i>	SB	Chalk and talk method
					Modern British Drama	Major Modern British	IM	Chalk and talk method
						Shavian Plays	IM	Chalk and talk method, Illustration
						Detail Study of <i>Arms and the</i>	IM	Chalk and talk method
					Major Poets of Early 20th Century	Poems of W.B. Yeats	SS	Chalk and talk method, PPT
						Poem of T.S. Eliot	SS	Chalk and talk method
50312	UG-ENG-502/C-12	Women's Writing	6	90	History of English Literature	War Poets and Poetry	PH	Chalk and talk method
						Short Story Writers of Early 20th	PH	Chalk and talk method
						Poems of Emily Dickinson	SS	Chalk and talk method
					Women poets	Poems of Sylvia Plath	SS	Chalk and talk method
						Poem of Eunice De Souza	IM	Chalk and talk method
						Detail Study of <i>The Yellow</i>	SB	Chalk and talk method
50316	UG-ENG-503/DSE-1	Literature of the Indian Diaspora or British Literature: Post World War II	6	90	Novella of C.P. Gilman	Katherine Mansfield-As a Short	IM	Chalk and talk method
						Bliss-A Detailed Study	IM	Chalk and talk method
						Mahashweta Devi-As a Short	PH	Chalk and talk method
					Stories of Women Writers	Draupadi-A Detailed Study	PH	Chalk and talk method
						Indian Diasporic Novel and Novelist	SB	Chalk and talk method, PPT
						<i>Anita and Me</i> -A Detailed Study	SB	Chalk and talk method
50317	UG-ENG-504/DSE-2	Science Fiction and Detective Literature or Literature and Cinema	6	90	Literature of the Indian Diaspora	Short Stories Based on Indian	SS	Chalk and talk method
						Detailed Study of Short Stories		Chalk and talk method
						Poems of Indian Diasporic	PH	Chalk and talk method
					Study of Poems of			Chalk and talk method
						Postmodernism in British		Chalk and talk method
						Britishness after 1960s		Chalk and talk method
60311	UG-ENG-601/C-13	Popular Literature	6	90	British Literature: Post World War II	The French Lieutenant's Woman-		Chalk and talk method
						Post-Fifties British Poems		Chalk and talk method
						My Beautiful Launderette-A		Chalk and talk method
					Science Fiction and Detective Literature	Science Fiction	SS	Chalk and talk method
						Crime Fiction	SS	Chalk and talk method
						Detective Literature	SS	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	Detailed Study of Four Detective			Chalk and talk method
						Popular Literature as a Genre	IM	Chalk and talk method
						Definition and Examples of	IM	Chalk and talk method
					<i>Through the Looking Glass</i>	Lewis Carroll-As a Writer of	SB	Chalk and talk method
						Lewis Carroll-As an Adventure	SB	Chalk and talk method
						<i>Through the Looking Glass</i> - A	SB	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	<i>The Murder of Roger Ackroyd</i>	Agatha Christie- As a Writer of	PH	Chalk and talk method
						<i>The Murder of Roger Ackroyd</i> -	PH	Chalk and talk method
						The Graphic Novel	SS	Chalk and talk method, PPT
					<i>Bhimayana: Experiences of Untouchability</i>	Popularity of Graphic Novel	SS	Chalk and talk method
						Art and Artist in <i>Bhimayana</i>	SS	Chalk and talk method
						Bhimayana-A Detailed Study	SS	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	Background Prose Readings	Caste, Gender and Identity	IM	Chalk and talk method
						Ethics and Education in	IM	Chalk and talk method
						Novella	PH	Chalk and talk method
					<i>Chronicle of a Death Foretold</i>	Magic Realism	PH	Chalk and talk method
						Marquez-As a Writer of Magic	PH	Chalk and talk method
						Textual Analysis of <i>Chronicle of</i>	PH	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	<i>Brick Lane</i>	Postcolonialism	SS	Chalk and talk method
						Monica Ali as a Postcolonial	SS	Chalk and talk method
						Textual Analysis of <i>Brick Lane</i>	SS	Chalk and talk method
					Poetry of Postcolonial Literatures	Derek Walcott as a Poet	TP	Chalk and talk method
						Detail Study of Walcott's Poem	TP	Chalk and talk method
						David Malouf as a Poet	IM	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	Poetry of Postcolonial Literatures	Detail Study of Malouf's Poems	IM	Chalk and talk method
						Poets of North-East India	SS	Chalk and talk method
						Mamang Dai as a Poetess of	SS	Chalk and talk method
					Background Prose Readings	Detail Study of Mamang Dai's	SS	Chalk and talk method
						De-colonization	SB	Chalk and talk method
						Globalisation and Literature	SB	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	Background Prose Readings	Literature and Identity Politics	SB	Chalk and talk method
						Region	SB	Chalk and talk method
						Race and Gender	SB	Chalk and talk method
					World Literatures	Naipaul as a Novelist	IM	Chalk and talk method
						<i>Bend in the River</i> -A Detailed	IM	Chalk and talk method
						Antoine De Saint-Exupery-An	SS	Chalk and talk method
60312	UG-ENG-602/C-14	Postcolonial Literatures	6	90	World Literatures	<i>The Little Prince</i> -Textual	SS	Chalk and talk method
						Julio Cortazar-As a Short-Story	SB	Chalk and talk method
						<i>Blow-Up</i> -Detail study of the	SB	Chalk and talk method
					World Literatures	Analysis of the poem <i>Bora-Ring</i>	PH	Chalk and talk method
						Analysis of the poem <i>The Mystic</i>	PH	Chalk and talk method
						Analysis of the poem <i>The Grass</i>	PH	Chalk and talk method

60316	UG-ENG-603/DSE-3	World Literatures or Partition Literature	6	90	Background Prose Readings	Commonwealth Poetry	PH	Chalk and talk method
						Memory, Displacement and Hybridity, Race and Culture	IM	Chalk and talk method
							SS	Chalk and talk method
					Partition Literature	Novels on Partition	SS	Chalk and talk method,PPT
						Detailed study of Intizar Husain's	SS	Chalk and talk method
						Detailed study of Khuswant		Chalk and talk method
						Partition Story of Dibyendu Palit		Chalk and talk method
						Partition Story of Manik		Chalk and talk method
						Partition Story of Sa'adat Hasan		Chalk and talk method
						Partition Story of Lalithambika		Chalk and talk method
						Poem on Partition by Faiz		Chalk and talk method
						Poem on Partition by		Chalk and talk method
						Poem on Partition by Gulzar -		Chalk and talk method
					Background Prose Readings	Communalism and Violence		Chalk and talk method
						Homelessness and Exile		Chalk and talk method
						Women in the Partition		Chalk and talk method
60317	UG-ENG-604/DSE-4	Research Methodology or Travel Writing	6	90	Travel Writing	Travel Writing-An Introduction	SS	Chalk and talk method
						Postcolonial Travel writing	SS	Chalk and talk method
						Detailed Study of <i>Ibn Batuta</i> :		Chalk and talk method
						Detailed Study of <i>India by Al</i>		Chalk and talk method
						Detailed Study of <i>Mark</i>		Chalk and talk method
						Detailed Study of <i>William</i>		Chalk and talk method
					Background Prose Readings	Gender and Travel		Chalk and talk method
						Travel and Religion		Chalk and talk method
10318	APENG-101/C-1A	Academic Writing and Composition	6	90	Process Writing	Challenges of Academic Writing	IM	Chalk and talk method, Illustration
						Plurality of Academic Writing	IM	Chalk and talk method
						Principles of Academic writing	IM	Chalk and talk method
					Parts of Speech	Noun, Pronoun, Adjective, Verb, Conjunction, Interjection	TP	Chalk and talk method
							TP	Chalk and talk method
20318	APENG-201/C-1B	Nation, Culture and India	6	90	Phrases and Clauses	Different types of Phrases	TP	Chalk and talk method
						Different types of Clauses	TP	Chalk and talk method
					Types of Sentences	Different types of Sentences with	TP	Chalk and talk method
					Amartya Sen	General Introduction on Dr. Sen	SS	Chalk and talk method
						General Introduction on <i>The</i>	SS	Chalk and talk method
						The text "Secularism And its	SS	Chalk and talk method
					Rabindranath Tagore	General Introduction on Tagore	SB	Chalk and talk method
						General Introduction on	SB	Chalk and talk method
						The text "Nationalism and India"	SB	Chalk and talk method
20319	ACP-203/C-E-1	British Poetry 1	6	90	British Poetry from	General Introduction on Sri	TP	Chalk and talk method
						General Introduction on <i>The</i>	TP	Chalk and talk method
						The text "The Renaissance in	TP	Chalk and talk method
					British Poetry of Pre-Romantic	Textual Analysis of Prescribed		Chalk and talk method
						Textual Analysis of Blake's		Chalk and talk method
20310	ACSHP-204/AECC-2 Eng	English Communication	2	30	British Poetry of Romantic	Textual Analysis of Prescribed		Chalk and talk method
					Rhetoric And Prosody	The Figures of Speech	SS	Chalk and talk method
						Prosody	SB	Chalk and talk method
30318	APENG-301/C-1C	Contemporary India: Women and Empowerment	6	90	Introduction of Communication	Theory,Types and Modes of Communication	TP	Chalk and talk method
					Language of Communication	Different Types of Languages of	IM	Chalk and talk method
						Speaking Skills	SB	Chalk and talk method
30310	APENG-304/SEC-1	English Language Teaching	2	30	Writing Skills	Various Types of Speaking Skills	SB	Chalk and talk method
						Various Types of Writing Skills	SS	Chalk and talk method
					Social Constructionism	Its Varieties and Four Key Points	SB	Chalk and talk method
						Gender, Masculinity, Femininity,	SB	Chalk and talk method
30318	APENG-301/C-1C	Contemporary India: Women and Empowerment	6	90	History of Women's Movement	Women, Nationalism, Partition	PH	Chalk and talk method
						Women and Political	PH	Chalk and talk method
					Women's writing	Begum Rokeya-An introduction	TP	Chalk and talk method
						Detail Study of <i>Sultana's Dream</i>	TP	Chalk and talk method
30310	APENG-304/SEC-1	English Language Teaching	2	30	Structures of English Language	Types of Tenses	IM	Chalk and talk method, Illustration
						Types of Clauses	IM	Chalk and talk method
						Types of joining Processes	PH	Chalk and talk method
					Methods of Teaching English	Traditional Method	SB	Chalk and talk method
						Grammar Translation Method	SB	Chalk and talk method
						Audio-Lingual Method	SB	Chalk and talk method
					Writing Ability Assessment	Paragraph Writing	SB	Chalk and talk method
						Letter Writing	SB	Chalk and talk method
						Precis Writing	PH	Chalk and talk method
					Language	Report Writing	PH	Chalk and talk method
						Varieties of Language	IM	Chalk and talk method
						Language Change	IM	Chalk and talk method
					Communication	Types of Communication	IM	Chalk and talk method

40318	APENG-401/C-1D	Language and Linguistics	6	90	Communication	Modes of Communication	IM	Chalk and talk method
					Phonetics	The Consonant Sounds of	SB	Chalk and talk method,Illustration
						The Vowel Sounds of English	SB	Chalk and talk method
					Phonology and Phonetic Transcription	The Phonology of English	PH	Chalk and talk method
						Transcription of Consonants	SB	Chalk and talk method
					Transcription of Vowels	SB	Chalk and talk method	
40319	ACP-403/C-E-2	British Poetry 2	6	90	British Poetry of Victorian	Textual Analysis of Prescribed		Chalk and talk method
					British Poetry of Early 20th	Textual Analysis of Prescribed		Chalk and talk method
					British Poetry of Post1950	Textual Analysis of Prescribed		Chalk and talk method
40310	APENG-404/SEC-2	Soft Skills	2	30	Different Types of Soft Skills	Teamwork	SB	Chalk and talk method
						Emotional Intelligence	SB	Chalk and talk method
						Adaptability	IM	Chalk and talk method
						Leadership	IM	Chalk and talk method
						Problem Solving	SS	Chalk and talk method
50318	APENG-501/DSE-1A	Literature of the Indian Diaspora	6	90	Literature of the Indian Diaspora	Indian Diasporic Novel and	SB	Chalk and talk method,PPT
						<i>Anita and Me</i> -A Detailed Study	SB	Chalk and talk method
						Short Stories Based on Indian	SS	Chalk and talk method
						Detailed Study of Short Stories		Chalk and talk method
						Poems of Indian Diasporic	PH	Chalk and talk method
						Study of Poems of		Chalk and talk method
50314	APENG-503/GE-1	Novel and Prose	6	90	Victorian Novel	Detail Study of Dickens' <i>Oliver</i>	TP	Chalk and talk method
					Essays	Detail Study of Three Essays		Chalk and talk method
					Short Stories	Detail Study of Three Stories		Chalk and talk method
50310	APENG-504/SEC-3	Creative Writing	2	30	Creative writing	Definition of Creative Writing	IM	Chalk and talk method
						Art and Craft of Writing	IM	Chalk and talk method
						Modes of Creative Writing	SB	Chalk and talk method
						Components of Creative Writing	SB	Chalk and talk method
						Writing for the Media	SB	Chalk and talk method
60318	APENG-601/DSE-1B	Partition Literature	6	90	Partition Literature	Novels on Partition	SS	Chalk and talk method,PPT
						Detailed study of Intizar Husain's	SS	Chalk and talk method
						Partition Story of Manik		Chalk and talk method
						Partition Story of Sa'adat Hasan		Chalk and talk method
						Poem on Partition by Faiz		Chalk and talk method
					Poem on Partition by		Chalk and talk method	
					Background Prose Readings	Communalism and Violence		Chalk and talk method
						Homelessness and Exile		Chalk and talk method
						Women in the Partition		Chalk and talk method
60314	APENG-603/GE-2	Drama	6	90		British Drama	Detailed Study of <i>Julius Caesar</i>	PH
					Detailed Study of <i>Justice</i>		SS	Chalk and talk method
					Detailed Study of <i>The Rising of</i>		TP	Chalk and talk method
60310	APENG-604/SEC-4	Business Communication	2	30	Business Communication	Essentials of Business	IM	Chalk and talk method
						Writing Project Report	SS	Chalk and talk method,Illustration
						Writing Report on Various Issues	PH	Chalk and talk method
						E-Correspondence	SS	Chalk and talk method

**Document of P. De,
Department of
Botany As UGBS
member**

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Mr. Krishnendu Seth
Officer-In-Charge :UG
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email: coebku@gmail.com
Mob: +91 9332219440



Main Campus (Beside NH-60),
Bankura Block-II
P.O.: Purandarpur, Dist.: Bankura,
PIN: 722155 (W.B)

Ref. No: BKU/CE/UGBS/Appt/ Mem/Botany/03/2017

Date: 13th September, 2017

To
Dr. Parthasarathi De
Associate Professor
Department of Botany
Sonamukhi College

Sub: Appointment Letter as the Member of UGBS in Botany


Sir,

I have been directed to inform you that the Hon'ble Vice Chancellor is pleased to nominate you as the Member of Under Graduate Board of Studies (U.G.B.S.) in Botany.

Soliciting your sincere cooperation.

Dr. Kartick Chandra Pramanik
Controller of Examinations
Bankura University




Krishnendu Seth
Officer-In-Charge (UG)
Department of Controller of Examinations
Bankura University
Officer-in-Charge
Examinations, UG
Bankura University

BANKURA UNIVERSITY

CONTROLLER OF EXAMINATIONS

Mr. Krishnendu Seth
Officer-In-Charge: UG
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email: coebku@gmail.com
Mob: +91 9332219440



Main Campus (Beside NH-60),
Bankura Block-II
P.O.: Purandarpur, Dist.: Bankura,
PIN: 722155 (W.B)

Ref.NO.: BKU/CE/UGBS/Meeting/2ndSem/Botany/113/2018

Date.: 6th March, 2018

To
Dr. Partha Sarathi Dey
Associate Professor
Sonamukhi College, Bankura
Ph.No.: 9434439137
Email.: pdparthade9@gmail.com

Sub: Request for attending the UGBS meeting (Botany)

Sir,

As directed by the Hon'ble Vice Chancellor, I am to inform you that a meeting of UGBS will be held on 13.03.2018 At 12.00 NOON in the Office of Controller of Examinations, Bankura University. You are requested to attend the meeting.

Thanking you

Yours faithfully

Krishnendu Seth
Officer-In-Charge (UG)
Department of Controller of Examinations
Bankura University

Agenda

1. Recommended the Name of Paper Setters
2. Recommended the Name of Moderators
3. Recommended the Name of Head Examiner
4. Recommended the Name of Examiners
5. Recommended the Name of Review Examiners
6. Recommended the Name of Practical Examiners
7. Miscellaneous

SEM - II

Some Screenshot of Student Orientation Programme through College Administration Software (ERP 3.0)



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sonamukhicollege.com/Department_Part/Classroomlink.aspx

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Reading list

Remarks:
Link Address:
Date from:
Date to:

Sl No	Course Year	Subject	User	Remarks	Link/Date	Delete	Join
1	2nd Semester	PHILH	ashok_dhan	CC3 Indian Philosophy	meet.google.com/ype-tqzr-ico 28-07-21 11:30 AM to 29-07-21 12:30 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
2	2nd Semester	PHILH	Sudhamayee	Western Philosophy	meet.google.com/fvw-kkr-qvu 28-07-21 10:30 AM to 29-07-21 11:30 AM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
3	2nd Semester	PHILH	ashok_dhan	Semester Theory Exam Orientation Programme	meet.google.com/jhq-hkqd-kmv 28-07-21 07:00 PM to 28-07-21 08:00 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
4	2nd Semester	PHILH	Sudhamayee	Western Philosophy	meet.google.com/fvw-kkr-qvu 28-07-21 12:30 PM to 28-07-21 01:30 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
5	2nd Semester	PHILH	Sudhamayee	Western Philosophy	meet.google.com/sgm-mvnh-vmg 27-07-21 01:30 PM to 27-07-21 02:30 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
6	2nd Semester	PHILH	jaydeep_sil	CC3 Indian Philosophy	https://meet.google.com/yjd-ynis-sym 28-07-21 05:00 PM to 28-07-21 08:00 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>
7	2nd Semester	PHILH	Sudhamayee	Western Philosophy	meet.google.com/sgm-mvnh-vmg 28-07-21 12:30 PM to 28-07-21 01:30 PM	<input type="button" value="Delete"/>	<input type="button" value="Join"/>

Internal Marks Register
Daily Attendance
Attendance Report
Department Feedback
Online Examination
Online Class(Live-1)
Online Class(Live-2)
Online Class(Live-3)
Online Class(Live-4)
Online Classroom(Video Chat)
Online Classroom(Audio)
Marks Entry

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Reading list

37	4th Semester	PHILH	jaydeep_s...	SEC-2 Applied Ethics	meet.google.com/jso-cuar-ypa 24-06-21 06:00 PM to 24-06-21 08:00 PM	Delete	Join
38	4th Semester	PHILH	ramprasad_	Students Orientation Programme	meet.google.com/icu-pycv-jvs 23-06-21 07:30 PM to 23-06-21 08:30 PM	Delete	Join
39	4th Semester	PHILH	suchandra_	Psychology	meet.google.com/mxg-ptqj-sqh 23-06-21 03:30 PM to 23-06-21 04:30 PM	Delete	Join
40	4th Semester	PHILH	ramprasad_		https://meet.google.com/xaadpso-igz 21-06-21 12:30 PM to 21-06-21 01:30 PM	Delete	Join
41	4th Semester	PHILH	milan_kund	Indian Logic-1	meet.google.com/ich-mspv-nws 19-06-21 11:30 AM to 19-06-21 12:30 PM	Delete	Join
42	4th Semester	PHILH	ashok_dhan	CC-10 Inductive Logic (Western)	meet.google.com/nrf-mccv-zwb 18-06-21 01:30 PM to 18-06-21 02:30 PM	Delete	Join

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Reading list

	Semester			DSE4A	oayq-bbn 24-06-21 11:30 AM to 24-06-21 12:30 PM	Delete	Join
35	6th Semester	PHILH	ramprasad_	Students Orientation Programme	meet.google.com/icu-pycv-jvs 23-06-21 07:30 PM to 23-06-21 08:30 PM	Delete	Join
36	6th Semester	PHILH	ashok_dhan	Contemporary Indian Philosophy	meet.google.com/jxm-avyx-sqb 23-06-21 12:30 PM to 23-06-21 01:30 PM	Delete	Join
37	6th Semester	PHILH	ramprasad_		meet.google.com/vxi-gtyx-ycw 22-06-21 12:30 PM to 22-06-21 01:30 PM	Delete	Join
38	6th Semester	PHILH	ashok_dhan	Contemporary Indian Philosophy	meet.google.com/jxm-avyx-sqb 21-06-21 10:30 AM to 21-06-21 11:30 AM	Delete	Join
39	6th Semester	PHILH	Sudhamayee	Srimadbhagavadgita	meet.google.com/fvw-rkkr-qvu 19-06-21 12:30 PM to 19-06-21 01:30 PM	Delete	Join

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